



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE FOR WOMEN THIRUVANANTHAPURAM
Name of the head of the Institution		Dr. CHANDNI SAM S.P.
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04712324986
Mobile no.		8547877824
Registered Email		principal@gcwtvm.ac.in
Alternate Email		gcwtvpm@gmail.com
Address		GOVERNMENT COLLEGE FOR WOMEN, VAZHUTHACAUD, THYCAUD P.O.
City/Town		THIRUVANANTHAPURAM
State/UT		Kerala
Pincode		695014

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. DINESH BABU K.V.</b>
Phone no/Alternate Phone no.	<b>04712324986</b>
Mobile no.	<b>9446968263</b>
Registered Email	<b>iqac@gcwtvm.ac.in</b>
Alternate Email	<b>dineshbabukv@hotmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.gcwtvm.ac.in/wp-content/uploads/2020/10/AQAR-18-19.pdf">https://www.gcwtvm.ac.in/wp-content/uploads/2020/10/AQAR-18-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.gcwtvm.ac.in/wp-content/uploads/2020/11/College-Calendar-19-20.pdf">https://www.gcwtvm.ac.in/wp-content/uploads/2020/11/College-Calendar-19-20.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>2</b>	<b>A</b>	<b>3.26</b>	<b>2015</b>	<b>03-Mar-2015</b>	<b>02-Mar-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Nov-2005</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>TUTORSHIP AND STUDENT</b>	<b>02-Nov-2019</b>	<b>175</b>

MENTORING

1

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	STATE PLAN FUND	GOVT. OF KERALA	2019 365	118717142
FACULTY	POST DOCTORAL PROGRAM	The Kerala State Council for Science, Technology and Environment (KSCSTE)	2019 365	75000

[View File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

Yes

If yes, mention the amount

10000

Year

2020

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. NIRF ranking participation

SSR preparation

3.Tutorial system

4. online classes

5. Asset maintenance

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
1. NIRF ranking participation	college participated in NIRF 2020 and placed 40th among the college category
SSR preparation	Collected data and submission process delayed due covid-19 in march
3.Tutorial system	Successfully implemented and improved in the campus
5. Asset maintenance	IQAC and planning board made a proposal to government and sanctioned 4.8 crores for infrastructure maintenance
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
COLLEGE COUNCIL	15-Oct-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

21-Jun-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College mate is a software developed and implemented by collegiate education of kerala. Our college implemented the same from 2018-2019. Let us see the modules of the college mate. Main modules 1. Admission 2. Students 3. Academic 4.

Department 5. Library 6.Fee Concession  
7. Curricular Programs8. Scholarships  
10. Fees 11.Examination 12.  
Establishment 13. Purchase 14. File  
Management15.Administration Sub menu 1.  
Admission• Master Entries • Seat Matrix  
•Application Form • Remove  
DuplicateApplications • Generate Index  
List •Rank List Preparation •  
ApplicationReport • Data Verification  
Report •Spot Admission • Admission Roll  
Report2. Students • Transfer  
Certificate •External Transfer  
Certificate • CourseCertificate •  
Student ID Card • StudentID Card  
(Single) • Student IdentityCard  
(Official) • Student Photo Update• Bank  
Account Information • StudentServices  
3. Academic • Master Entries •College  
Union • Nominal Roll • NominalRoll  
(Optional Subjects) • Roll  
NumberManagement • Remove Student From  
Roll •Student Promotion • Student  
Admission •Course Transfer • Course  
PaperAssignment • Subjects •  
OptionalSubject Assignment • Reports •  
P.T.A. •Syllabus Related • Master  
TimetableRelated • Qualifying Course  
DetailsEntry 5.Department • Other Duty  
Related• Student Attendance •  
StudentAttendance (Daywise) •  
StudentAttendance (Optional Papers)  
•Attendance Regularisation Reasons  
•Regularise Attendance •  
RegularisedAttendance Report •  
Attendance Reports• Monthly Attendance  
Shortage • ClassHour Pattern • Class  
Hour PatternActivation • Timetable  
Related •Nonfunctional Class Hours  
6.Library •Book Entry Form • Book Edit  
Form •Issue Books • Issue Books (Staff)  
•Return / Renew Books • Return /  
RenewBooks (Staff) • Book Search •  
BookShelves • Student Register Bindings  
•Authors • Publishers • Reports 7. •  
FeeConcession • Master Entries •  
SanctionOrder Related • Change Fee  
ConcessionCategory • • Claim Related •  
SeasonTicket Form (Railway) • Reports  
•Egrantz Registration Acquittance  
8.Curricular Programs 9. Scholarships  
10.Fees • Master Entries • Receipt  
•Chalan Generation (Date Range) •  
ChalanGeneration • Chalan Edit (By  
Date) • •External Chalans • External  
FeeCollection • External Fee  
Collection(Edit) • Fee Collection  
Schemes •Course Fee Rate • Opening

Balances •Withdrawals From Fee Collection • •Term Fee Register • Nontax RevenueReport • Fee Paying Students Report •Collection Report (Head of Account) • Collection Report (Application Group) •University DCB • Demand CollectionBalance • Feewise Collection Report 11.Examination • Master Entries • RoomAllotment • Room Allotment Wizard •Room Allotment (Manual) • Swap Rooms •Prepare Absentee Statement • ScheduleRelated • Registration Related •Application Related • Duty Related •Accounts Related • Marklist Related •Internal Marks Related • Reports •Practical Examination Grade Sheet 12.Establishment • Staff Details • ActiveStaff List • Salary • Master Entries •Guest Lecturers 13. Purchase • MasterEntries • Fund Allotments • Stock Items• Swap Item Categories • Master StockRegiste

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. College for Women, Trivandrum is the single Women's College in South Kerala under the Government sector. This prestigious institution offers 18 UG programmes and 18 PG programmes and is the centre of 12 research departments. The admission to various programmes conducted in this college is strictly done as per the rules framed by the University of Kerala. The system of centralised online registration and allotment to various disciplines augment transparency to the whole admission process. The UG programmes under the Choice Based Credit and Semester system (CBCSS) has a duration of three years consisting of six semesters. The PG Programmes based on the Credit and Semester system has four semesters in two years. Both the programmes are executed according to the academic calendar issued by the University. The syllabus for the courses designed by the Board of Studies includes the mode of transaction of the course in terms of lecture, tutorials, seminars, laboratory sessions, fieldwork, projects and such other activities that are adherently followed. The institution imparts the syllabus by manipulating modern teaching aids, smart classrooms, internet facility and ICT for all the programmes. The General library apart from the various department libraries in the campus provides INFLIBNET facility as well as a wide range of journals and academic references that strengthens the proper implementation of curriculum. The weak students are supported through remedial coaching and mentoring. Evaluation of each course involves Continuous Evaluation with a weightage of 25% and End Semester Evaluation with a weightage of 75% for PG programme and 20% CE and 80% CE for UG programme. CE is done based on the attendance, assignments, seminars and Test Papers conducted by the institution in a centralised system. All records of CE are kept in the concerned Faculty Departments and are made available for verification by the University or the stakeholders if needed. The statement of

CE, approved by the Department Committee and countersigned by the principal is forwarded to the Controller of Examinations within 15 working days from the last day of the semester. ESE of all the courses in all semesters are conducted by the University. Monitoring of the programmes in the institution is done by Committees at three levels viz; Department Level Monitoring Committee, College Level Monitoring Committee and University Level Monitoring Committee. The monitoring process helps the college to abide by the rules of the university in implementing the curricular design properly. Feedback from the students and assessment of programme outcomes every year serve as input for continuous improvement in curriculum. Curriculum changes, as permissible by relevant statutory bodies are implemented after their approval by the academic council

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Course on Sanskrit conversation training	NIL	03/06/2019	30	NIL	yes
Certificate course in Beautician	NIL	03/06/2019	210	YES	YES
NIL	Diploma in computer application	03/06/2019	210	YES	YES
Certificate course in MS office	NIL	03/06/2019	210	YES	YES
Certificate course in Tally	NIL	03/06/2019	210	YES	YES
Certificate course in DTP	NIL	03/06/2019	210	YES	YES
Certificate course in Data Entry	NIL	03/06/2019	210	YES	YES
Certificate course in Word Processing	NIL	03/06/2019	210	YES	YES
NIL	DBTC	03/06/2019	210	YES	YES
NIL	Diploma in Fashion Designing	03/06/2019	210	YES	YES

#### 1.2 – Academic Flexibility

## 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	02/12/2019
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## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	02/12/2019

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	424	87

## 1.3 – Curriculum Enrichment

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Walk With Scholar	03/06/2019	30
Additional Skill Acquisition Programme	03/06/2019	30
Diploma in Computer Application	03/06/2019	65
Certificate Course in MS Office	03/06/2019	62
Certificate Course in Financial Accounting -Tally	03/06/2019	69
Certificate Course in Data Entry	03/06/2019	80
Certificate Course in Word Processing	03/06/2019	12
Certificate Course in Beautician Cosmetology Beauty Parlour Management	03/06/2020	140
Certificate Course in Beautician Cosmetology Beauty Parlour Management	03/06/2019	4
Diploma in Beautician Cosmetology Beauty Parlour Management	03/06/2019	8
<a href="#">View File</a>		

## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	chemistry	14
MSc	Psychology	28



MSc	Home Science	15
MCom	Finance	15
MA	ECONOMICS	39
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

1. Feedback Feedback on college, the curricular, co-curricular and extracurricular activities carried out here is sought from students, parents and alumni through different feedback collection processes. The feedback surveys, carried out in four different levels every year, collect responses on each and every aspects of the college. The responses are consolidated and critically evaluated by the internal quality assurance cell of the college for identifying and addressing all levels of issues and for putting forward the opportunities for betterment. Student satisfaction survey Students have actively participated in the student satisfaction survey conducted by the college. The responses were collected online using Google forms. The responses about teachers on completion of syllabus, preparation for classes, communication abilities, approach towards teaching, fairness in the continuous evaluation, interactions and support, facilitation in cognitive, social and emotional growth etc. were collected. The survey has concluded that the 75-80 responses to the questions/ comments were either very positive/strongly agreeing. The results of survey has been discussed in detail in the IQAC and college council and further in all departments in department level staff meetings. The survey has helped to identify the weaker sides as pointed out by the outgone students.

1.1. Student's individual feedback on teachers In this process, specific questions are asked about teachers on their knowledge in the subject, clarity, willingness to help, introduction of new areas, percentage of classes engaged, speed and organization of lectures, behavior, probing to ask questions, sincerity, effectiveness, strength and weakness etc. and the performance appraisal reports are prepared for each teacher separately based on the responses collected in a proforma drafted by the Dept. of Collegiate education. The performance appraisal report of each teacher is made available to the teacher. This report is an eye opener to the teacher to get a clear conscience on his/her strength and weakness.

1.2. PTA meetings and parents' responses Parent Teacher Association (PTA) serves as an important body in ensuring the functioning and quality maintenance of the college. This body comprises of parents of all students and all teachers of the college as members. Regular meetings of PTA are convened in two levels. General body meeting is arranged two-three times in a year to discuss matters of general interests and issues and to be addressed by the college. Class PTA meetings are arranged by each department separately for each class two times in a year. In these meetings the individual academic performance of students are discussed and analyzed. Mutual suggestions are made by teachers and parents in these meetings. Specific complaints and concerns of the parents also are addressed.

Alumni responses Alumni of any academic institute play a crucial role in its growth and development. Being a college of glorious past, alumni of the college is of a very large number. Every year alumni meetings are arranged by each department where the members make very valuable suggestions, opinions and remarks on the growth, development and performance of the college

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	philosophy	67	1360	64
BA	MALAYALAM	44	3368	44
BA	HINDI	41	1590	40
BA	ENGLISH	35	6364	35
BA	ENGLISH HONOURS	35	1035	32
BA	HISTORY	80	3435	80
BA	ECONOMICS	70	3546	70
BA	MUSIC	23	336	17
BCom	FINANNCE	49	3247	49
BSc	MATHEMATICS	59	2020	56

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2163	578	4	Nil	171

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
175	175	6	43	35	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

MENTORING PROGRAMS ADOPTED IN THE CAMPUS Understanding the issues that might be seen in the students in the Campus I. Academic Problems • Semester system and heavy work load • Lack of understanding of basic concepts in their concerned subjects and disciplines • Lack of in-depth knowledge • Students prefer

capsule notes, their only purpose is to pass the exam • No specific goals • The scope of individual attention is limited • Lack of motivation • No interaction between teachers and students • Don't show interest in co-curricular activities • Lack of motivation from parents and no caring about the studies • Attitude problems • Early marriage of girls, love affairs and mobile misuse • Lack of awareness about the career opportunities • Fear of presentation and interviews II. Non-Academic Problems • Family problems, Lack of family support • Students going to late night works due to financial problem in the family which will affect their studies and career • Focused on IQ and not EQ • Early age marriage of girls • Overuse of social media and cell phones • Stress • Lack of self- motivation ACTION PLAN AND SUGGESTIONS . 1) Introduction of COLLEGE • A detailed introduction of COLLEGE programme can be arranged by conducting a meet up with selected students and their parents • Co-ordinator should introduce the programme and its objectives 2) Issue Time-table schedule • Considering the time of the internal mentor • Considering the time of students • Try to give one Programme only to a student • External mentor could take classes on holidays and Saturdays 3) Understanding the mentee • Collecting their bio-data • Self-introduction • Knowing their interest, aim and expectation • Personal understanding o Parental background o Financial status o Ambition o Strength and Weakness o Attitude 4) Mentoring classes and Activities 5) Documentation of student • Bio-data • Improvement • Soft-skill development • Goal setting • Personality development • Presentation • Feedback COLLEGE - ACTIVITIES 1. Language and soft skill development 2. General awareness i) Motivating to improve reading habit e.g. suggest great books and authors, provide books ii) Make them to read newspaper daily iii) Online site visit iv) Conducting basic IT awareness class (covering new technology, development in IT field) v) Habit of reading employment magazine, can make them aware about new career opportunities and scope for future studies 3. Family visit: • Interacting with their parents by visiting their home and premises, helps to understand the student personally, likes and interest • 'Spend a day with each student' 4. Conduct interaction with eminent personalities – External mentors for motivational talk 5. Conducting GDs, quiz and mock interviews • Improves presentation skills • Confidence • Reduce stage fear • Communication skills • GDs related to Employment news, job opportunities, etc. 6. Presentations • Giving assignments to explore their area of interest • Giving opportunity to take classes to other students on campus • Motivating social service and social activities • Role-play 7. Personal counseling 8.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2741	175	1:16

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
164	175	Nil	Nil	90

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sithra	Assistant Professor	Young Scientist Award by Indian Society of Extension education, ICAR, NewDelhi
2020	Dr. SUMA S	Associate Professor	ADARSH SISKSHIKA SAMMAN, BRIJLOK KALA SANSKRIT ACADEMY, AGRA
2020	Dr. SUMA S	Associate Professor	RED DIAMOND ACHEIVMENT AWARD RB FOUNDATION AND BHAVYA INTERNATIONAL

2020	Dr.UMA JYOTHY	Associate Professor	MOST FABULOUS PROFESSOR, ECONOMICS TIMES NEWS
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	150	1	12/06/2019	30/10/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

From this year onwards we concentrated on outcome based internal evaluation. All the courses including laboratory works are designed for a particular outcome . The evaluation procedures are redesigned and framed based on outcome of each module and section. The weightage of the continuous evaluation for each course is 20 of the maximum marks for the course for UG programmes and 25 of the maximum marks for PG programmes. The continuous evaluation system comprises test papers (50 marks), seminar/assignments (25 marks) and attendance (25 marks) in the case of theory courses and 25 marks each for test paper, punctuality and regularity in the laboratory, performance of the experiments and record, respectively in the case of practical courses. All the evaluation procedures are aimed at evaluating the out come specified for each module in the course. The questions/experiments are redesigned internally for the purpose

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Month Year Major Events  
 June 2019 College reopens after summer vacation  
 Continue UG and PG programmes  
 CE tests for fourth semester UG programmes  
 End semester examinations for fourth semester UG programmes  
 Commencement of classes for First semester UG programmes  
 Commencement of PG admissions as per University schedule  
 July 2019 Commencement of First semester PG classes  
 Induction meeting for First semester UG students and parents  
 Commencement of classes for fifth semester UG programmes  
 End semester examinations for second semester UG programmes  
 End semester examinations for second and forth semester PG programmes  
 August 2019 Commencement of classes for third semester PG programmes  
 Onam holidays  
 September 2019 CE tests for fifth semester UG programmes  
 CE tests for UG PG first semester programmes  
 November 2019 First semester UG end semester examinations  
 CE tests for third semester UG programmes  
 Commencement of second semester UG classes  
 December 2019 Fifth semester UG end semester examinations  
 Commencement of sixth semester UG classes  
 Second semester PG test papers  
 X'mas holidays  
 January 2020 First s  
 Month Year Major Events  
 June 2019 College reopens after summer vacation  
 Continue UG and PG programmes  
 CE tests for fourth semester UG programmes  
 End semester examinations for fourth semester UG programmes  
 Commencement of classes for First semester UG programmes  
 Commencement of PG admissions as per University schedule  
 July 2019 Commencement of First semester PG classes  
 Induction meeting for First semester UG students and parents  
 Commencement of classes for fifth semester UG programmes  
 End semester examinations for second semester UG programmes  
 End semester examinations for second and forth semester PG programmes  
 August 2019 Commencement of classes for third semester PG programmes  
 Onam holidays

September 2019 CE tests for fifth semester UG programmes CE tests for UG PG first semester programmes November 2019 First semester UG end semester examinations CE tests for third semester UG programmes Commencement of second semester UG classes December 2019 Fifth semester UG end semester examinations Commencement of sixth semester UG classes Second semester PG test papers X' mas holidays January 2020 First semester PG end semester examinations Commencement of fourth semester UG and second semester PG classes February 2020 Third semester PG end semester examinations First semester PG and Second semester UG end semester examinations Commencement of fourth semester PG classes March 2020 College day celebrations CE tests for sixth fourth semester UG programmes Sixth and second semester UG end semester examinations Test papers for second semester PG programmes College closes for summer vacation

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gcwtvm.ac.in/wp-content/uploads/2021/07/Programme-and-Course-Outcomes-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
657	MSc	HOME SCIENCE (FOOD AND NUTRITION)	7	7	100
656	MSc	HOME SCIENCE (EXTENSION)	8	8	100
540	MA	HISTORY	24	21	88
525	MA	HINDI	20	19	95
645	MSc	BOTANY	13	11	85
635	MSc	CHEMISTRY	12	10	83
590	MCom	FINANNCE	20	15	75
550	MA	ECONOMICS	20	13	65
555	MA	BUSINESS ECONOMICS	15	14	93
530	MA	ENGLISH	22	22	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gcwtvm.ac.in/wp-content/uploads/2021/08/Student-Satisfaction-Survey-GCW-2019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	KSCSTE	23.82	6.77
Major Projects	245	Kerala Womens Commission	2	0.5
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Current Developments in Intellectual Property Rights	Commerce	02/12/2019
One day seminar on Intellectual Property Rights	IQAC and Research Forum	18/11/2019

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	31/03/2020	NA
No file uploaded.				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	31/03/2020
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	3
Philosophy	2
Commerce	2
Physics	1
Home Science	2

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	9	4.5

International	PHYSICS	2	2.2
International	ZOOLOGY	1	3.4
International	BIOCHEMISTRY	1	1.6
National	COMMERCE	7	1.2
National	ECONOMICS	3	0.7
National	MUSIC	1	0
National	PSYCHOLOGY	1	0
National	HINDI	3	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PHYSICS	6
HOME SCIENCE	8
PSYCHOLOGY	2
MALYALAM	1
ENGLISH	3
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Synthesis, crystal structure and dielectric properties of a new acetate bridged coordination polymer: $\{ [La(\mu-CH_3COO)(PDC)(H_2O)_2] \cdot 2H_2O \}_n$ ,	Ashalatha, A. Sudarsa nakumar, M.R. Shibu Prasad, S. Suma, S. P rathapachandra Kurup, M.R. Rahul, S.	Journal of Molecular Structure	2020	0	GOVERNMENT COLLEGE FOR WOMEN THIRUVANANTHAPURAM	Nil
Assessment of In Vitro Anti diabetic Potential of Purified A	R. Arathy, K. Murugan, K. V. Dinesh Babu and G. S. Manoj	Journal of Drug Delivery and Therapeutics	2020	0	GOVERNMENT COLLEGE FOR WOMEN THIRUVANANTHAPURAM	Nil



Anthocyanin Extract From Floral Petals of Wild Balsam Species						
Heparin Gold Nanoparticles for Colorimetric detection of Cardiac Troponin I (cTnI).	Vidya Raj and Saji Alex	Journal of Analytical Chemistry	2019	2	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM	Nil
Characterization of multipotent compounds from Adinatum Latifolium leaves by Liquid chromatography-Electron spray-mass	Pradeep Kumar and Dinesh Babu	Analytical Chemistry Letters	2020	5	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM	5
Incorporation of phytochemicals into electrospun scaffolds for wound-healing applications in vitro and in vivo	ARUN U	Journal of Bioactive and Compatible Polymers Vol 35, Issue 4-5, 2020	2020	4	GOVERNMENT COLLEGE FOR WOMEN	3
Self-Assembled Helical Arrays for the Stabilization of the Triplet State	Aakash D. Nidhankar Goudappagouda Divya S. Mohana Kumari Shailendra Kumar Chaubey, Rashmi Nayak Rajesh G. Gonnade,	Angew. Chem. Int. Ed.	2020	13	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM	13



	G. V. Pavan Kumar, Reteesh Krishnan Sukumaran Santhosh Babu					
Tuning phosphorescence features of triphenylamines by varying functional groups and intermolecular interactions	Goudappa gouda, Kiran Asokan, RashmiNayak, Reteesh Krishnan, Sukumaran Santhosh Babu	Dyes and Pigments	2020	8	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM	8
Phytochemical Analysis and FT-IR Fingerprinting of Pineapple Peel-A Natural Resource of Bioactive Compounds	A. S. Lubaina, P. R. Renjith and K. V. Dinesh Babu,	International Journal of Pharmacy and Biological Sciences	2019	0	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM	Nil
Synthesis, crystal structure and spectroscopic studies of trivalent Fe(III) and mixed valent ion-pair Co(II,III) complexes with 5-(2-(2-hydroxyphenyl)hydrazono)-2,2-dimethyl-4,6-dione	Shubha S. Kumar, R.S. Sreepriya, S. Biju, V. Sadasivan	Journal of Molecular Structure	2020	0	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM	1
Synthesis,	R.S. Sreepriya,	Journal of	2020	0	GOVERNMENT	2

characterization biological studies of Mn(II), Fe(III) and Co(II) complexes of (Z)-1, 5-dimethyl-4-(2-(2-oxopropylidene) hydrazinyl)-2-phenyl-1H-pyrazol-3(2H)-one	Shubha S. Kumar, Sadasivan V, Biju S, Sher Singh Meena	Molecular Structure			COLLEGE FOR WOMEN THIRUVANAN THAPURAM
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Synthesis, characterization biological studies of Mn(II), Fe(III) and Co(II) complexes of (Z)-1, 5-dimethyl-4-(2-(2-oxopropylidene) hydrazinyl)-2-phenyl-1H-pyrazol-3(2H)-one	R.S. Sreepriya, Shubha S. Kumar, Sadasivan V, Biju S, Sher Singh Meena	Journal of Molecular Structure	2020	Nil	Nil	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Synthesis, crystal structure and spectroscopic studies of trivalent Fe(III) and mixed valent ion-pair Co(II,III) complexes	Shubha S. Kumar, R.S. Sreepriya, S. Biju, V. Sadasivan	Journal of Molecular Structure	2020	Nil	Nil	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM

with 5-(2-(2-hydroxyphenyl)hydrazono)-2,2-dimethyl-4,6-dione						
Phytochemical Analysis and FT-IR Fingerprinting of Pineapple Peel-A Natural Resource of Bioactive Compounds	A. S. Lubaina, P. R. Renjith and K. V. Dinesh Babu,	International Journal of Pharmacy and Biological Sciences	2019	Nil	Nil	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Tuning phosphorescence features of triphenylamines by varying functional groups and intermolecular interactions	Goudappa gouda, Kiran Asokan, RashmiNayak, Rethesh Krishnan, Sukumaran SanthoshBabu	Dyes and Pigments	2020	Nil	8	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Self-Assembled Helical Arrays for the Stabilization of the Triplet State	Aakash D. Nidhankar Goudappagouda Divya S. Mohana Kumari Shailendra Kumar Chaubey, Rashmi Nayak Rajesh G. Gonnade, G. V. Pavan Kumar, Rethesh Krishnan Sukumaran Santhosh Babu	Angew. Chem. Int. Ed.	2020	Nil	13	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Incorporation of p	ARUN U	Journal of	2020	Nil	4	GOVERNMENT

hytochemic als into e lectrospun scaffolds for wound- healing ap plications in vitro and in vivo		Bioactive and Compatible Polymers Vol 35, Issue 4-5, 2020				COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Characte rization of multipo tent compounds from Adinatum Latifolium leaves by Liquid chr omatograph y-Electron spray-mass	Pradeep Kumar and Dinesh Babu	Analytical Chemistry Letters	2020	Nill	5	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Heparin Gold Nanop articles for Colori metric detection of Cardiac Troponin I (cTnI).	Vidya Raj and Saji Alex	Journal of Analytical Chemistry	2019	Nill	2	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Assessment of In Vitro Anti diabetic Potential of Purified A nthocyanin Extract From Floral Petals of Wild Balsam Species	R. Arathy, K. Murugan, K. V. Dinesh Babu and G. S. Manoj	Journal of Drug Delivery and Therap eutics	2020	Nill	Nill	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM
Synthesis, crystal structure and dielectric properties of a new	Ashalatha, A. Sudarsa nakumar, M.R. Shibu Prasad, S. Suma, S. P rathapacha	Journal of Molecular Structure	2020	Nill	Nill	GOVERNMENT COLLEGE FOR WOMEN THIRUVANAN THAPURAM

acetate bridged co ordination polymer: { [La( $\mu$ -CH <sub>3</sub> C OO)(PDC)(H 2O) <sub>2</sub> ].2H <sub>2</sub> O }n,	ndra Kurup, M.R. Rahul, S.					
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	24	14	7
Presented papers	2	13	4	Nil
Resource persons	Nil	3	2	Nil
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness program for pregnant and lactating mothers	NetProFaN	2	8
Awareness program at Cotton Hill school - 1 MSc. FN,	NSI Thiruvananthapuram Chapter	2	8
Life Skill training for community work	NGO Kanal	2	16
State Workshop and Exhibition on Micronutrient Fortification of Food : exhibition and poster competition	Dept of Homescience/ FFRC, FSSAI	2	80
Workshop on Scrap, Stitches and Meanings (two days) - Medha Bhatt, First Forest	UBA Extension Cell, Tribal women Panchayat and Students	4	30
Tribal camp - Unarvu 2019 at Vithura, Thiruvananthapuram. A five day camp by	Jyothirgamaya Foundations - a unit of AIWC Kerala chapter, State Poverty Alleviation	3	9

the students and research scholars in Extension	Mission and Department of Women and Child Development		
Awareness program on Safe Menstruation and Hygiene Practices	Women in the coastal area of Poonthura	5	1000
Salad month challenge among teachers to promote healthy eating - to include salad in one of the meals In association with 50 staffs	Department of Home Science/	5	10
Workshop on Microgreen farming - Dr. Radhika, Former HOD of Department of HomeScience In association with 50 staffs	Department of Home Science	2	16
State level training campaign on Safety ??????? ????????????	Kanal, and Department of Women and Child Development	3	4
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voluntary Blood Donation	extension	Nehru Yuva Kendra, Thiruvananthapuram	100
Social Service and Extension	extension	Nehru Yuva Kendra, Thiruvananthapuram	100
Higher Secondary School Teachers Transformation Programme - Chemistry	extension	Directorate of Higher Secondary Education, Government of Kerala	25
Higher Secondary School Teachers Transformation Programme - Psychology	extension	Directorate of Higher Secondary Education, Government of Kerala	25
Preparation of Syllabus for the certificate course	extension	Director General of Prisons and Correctional	6

Correctional Psychology for Prison Officers		Services	
Kerala Paliative Care Day Celebration	socila service-best organisation	National Health Mission	260
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
VState level training campaign on Safety ??????? ???????????	Kanal, and Department of Women and Child DevelopmentThiruvananthapuram	Homescience	3	4
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
ASPIRE STUDENT EXCHAGE- PG PROGRAM	15	Director of Collegiate Education, Government of Kerala	30
ASPIRE STUDENT EXCHANGE - Ph.D students	2	Director of Collegiate Education, Government of Kerala	90
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MSc Research Project	MSc Research Project	Application Development Division, VSSC, Thiruvananthapuram	01/03/2020	31/03/2020	Aparna S
MSc Research Project	MSc Research Project	Chemical Sciences and Technology	01/01/2020	31/12/2020	Athira Gopan

		Division, CSIR-NIIST, Thiruvananthapuram			
MSc Research Project	MSc Research Project	Chemical Sciences and Technology Division, CSIR-NIIST, Thiruvananthapuram	01/01/2020	31/03/2020	Deepanjana Mohan
MSc Research Project	MSc Research Project	Travancore Titanium Products Limited, Thiruvananthapuram	01/01/2020	31/03/2020	Dhanya Krishnan U R
MSc Research Project	MSc Research Project	Chemical Sciences and Technology Division, CSIR-NIIST, Thiruvananthapuram	01/01/2020	31/03/2020	Fasni S
MSc Research Project	MSc Research Project	Ceramic Matrix Products Division, VSSC, Thiruvananthapuram	01/01/2020	31/03/2020	Lavanya B Sajeev
MSc Research Project	MSc Research Project	Project Engineering And Producti onization Facility Division, VSSC, Thiruvananthapuram	01/01/2020	31/03/2020	Lekshmi A
MSc Research Project	MSc Research Project	Application Development Division, VSSC, Thiruvananthapuram	01/01/2020	31/03/2020	Malavika K G
MSc Research Project	MSc Research Project	Chemical Sciences and Technology Division, CSIR-NIIST, Thiruvananthapuram	01/01/2020	31/03/2020	Meenakshy C B
MSc Research Project	MSc Research Project	Polymers And Special Chemicals Division,	01/01/2020	31/03/2020	Meeval Stishi George



VSSC, Thiruv  
ananthapuram

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
WOMENS COMMISSION, KERALA	06/03/2020	Research and Intervention Protocol Development	1

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
438.92	388.96

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Class rooms	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.05.05	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	90926	18185200	385	848947	91311	19034147
Reference Books	4200	2940000	25	95484	4225	3035484
e-Books	80409	5900	Nil	Nil	80409	5900
Journals	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	1	Nil	Nil	Nil	1	Nil

CD & Video	300	29000	18	159966	318	188966
Weeding (hard & soft)	3000	75000	Nil	Nil	3000	75000
e-Journals	3828	5900	Nil	Nil	3828	5900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Kavitha B.K.	Regional Literatures in Translation	SD E Pathshala	01/05/2020
Dr. Sithara Balan V.	Transformational Research	Swayam	01/07/2019
Dr. Sithara Balan V	Population Education	Moodle	12/08/2019
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	191	4	11	1	2	1	24	10	0
Added	5	0	2	0	0	1	0	40	0
Total	196	4	13	1	2	2	24	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ORICE	<a href="http://promelavya.kerala.gov.in/main/videosearch.php">http://promelavya.kerala.gov.in/main/videosearch.php</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Foremost priority has been given to the proper maintenance of the college infrastructure like laboratories, library, sports complex, computers and classrooms. With the assistance by the Dept. of Collegiate education through annual plan funds, the laboratories are revamped with sufficient stock of equipment and chemicals as equipped laboratories are playing a pivotal role in science education. Separate science labs are there for UG and PG programmes and all the labs are equipped with state of the art facilities. Instrument rooms, which are dedicated space for specialty instruments, also are properly maintained. Repairing and renovation works have been done annually to ensure safe and student friendly lab sessions. Service of trained laboratory staff also is ensured for the conduct of lab classes. The four storied central library with a collection of .... books and a large number of journals, periodicals, newspapers and other academic publications is the biggest resource to the academic community in the campus. Apart from this facility, many of the departments have department libraries maintaining subject specific books in sufficient numbers for the benefit of teachers and students of respective departments. This helps the students to have better access to the books and journals as reference materials related to the syllabi and curricula. Making use of the plan funds allotted by the Dept. of Collegiate Education, Govt. of Kerala, a good number of books are purchased every year after considering suggestions and requirements from the students and teachers. A good number of staff is employed to ensure the smooth and student friendly functioning of libraries. Much importance is given to the sports amenities in the campus. College has two playgrounds for carrying out sports and games events like volley ball, handball, ball badminton, basketball, kho-kho, kabadi etc. Facility for practicing cricket in nets also is here in the campus. Training for indoor games like table tennis, shuttle badminton, caroms etc. are also given to the students. A multi gym with all the state of the art exercise equipment like tread mill, elliptical cross trainer, cycling unit, vibrator etc. is set up in the campus. Recurring grants are ensured for the purchase of new sports goods and for the maintenance of existing facilities. Nearly 200 computers are there in the campus for the use of students and teachers. Regular service and maintenance of the computers are done with the use of plan funds and by the support of PTA funds. Only those systems which are thoroughly unusable are dumped or put forward for writing off as e-waste. UPS and other supporting facilities required for the functioning of computers are ensured with the help of supporting funds. Separate classrooms are allotted for each batch of students. Rooms are allotted as per the strength of each class. Apart from some additional language classes, where the students are less in number, each batch of students is allotted separate class rooms. It is ensured that classrooms have sufficient furniture to accommodate the students comfortably. Black/white boards are there in all class rooms.

<https://www.gcwtvm.ac.in/maintenance/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0

Financial Support from Other Sources			
a) National	Various Scholarships	2387	13145595
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Safe menstruation, Personal hygiene and sanitation.	26/07/2019	54	Dept. of Home Science, Govt. College for Women, Tvpm.
Udyanam Project	22/04/2019	53	NSS, Govt. College for Women, Tvpm and C5 Foundation
Environmental Sensitization Programme	16/11/2019	53	All Saints College, Thiruvananthapuram
Yoga	21/06/2019	90	NCC, Govt. College for Women, Thiruvananthapuram
Life Skills Workshop	15/02/2020	53	Family Planning Association of India and Gandhi Smaraka Nidhi
Life Skill Education	04/09/2019	30	ASAP, Govt. of Kerala
Competitive Exam Training	21/09/2019	50	ASAP, Govt. of Kerala
Personal Growth - Self Esteem Enhancement	01/02/2020	80	ASAP, Govt. of Kerala
Learning Skills	01/02/2020	80	ASAP, Govt. of Kerala
English Language Skills Development	07/12/2019	40	ASAP, Govt. of Kerala
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Civil	Nil	78	Nil	Nil

	Service Examination Orientation				
2019	Higher Education Abroad - Australia, US and UK	Nill	24	Nill	Nill
2019	Awareness on online classes of Jain University	Nill	65	Nill	Nill
2020	Life skills certification programme	Nill	51	Nill	Nill
2020	Civil Service Exam Orientation	Nill	10	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nill	Nill	nil	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	26	BSc	Chemistry	Govt. College for Women, Thiruvananthapuram	MSc
2020	11	MA	HIndi	Kerala University College of Teacher Education	BEEd

				Kariavattom	
2020	18	BA	HISTORY	Govt. College for Women Thiruvananthapuram Pondicherry University University College Thiruvananthapuram LNCPE	MA BPEd
2020	6	MA	History	St. Jacobs Training College Menankulam Kerala University College of Teacher Education Kayamkulam	BEd
2020	21	BA	Malayalam	Govt. College for Women Thiruvananthapuram Kerala Law Academy Law College Thiruvananthapuram SN College Kollam	MA HDC & BM LLB
Nil	23	BA	Hindi	Govt. College for Women Thiruvananthapuram, University of Kerala	MA DLEd BLISc
2020	1	MA	English	Sri Sankar acharya UNIVERSITY	MPhil
2020	14	BA Honours	English	EFLU Pondicheery University JNU	MA MSW MPhil
2020	14	BCom	Commerce	Govt. College for Women Tvm Govt. Arts College Tvm UNIVERSITY of Kerala	MCom MBA CA
2020	15	BSc	Botany	Govt. College for Women, TvpM,	MSc, HDCM

Uty College,  
Tvpam,  
Christian  
College,  
Kattakkada,  
FMN College,  
Kollam,  
Iqbal  
College, Per  
ingammala,  
Calicut  
University,  
State  
Cooperative  
Training  
College, Tvm

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	43
GATE	2
TOFEL	1
Any Other	11

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
GROUP SONG	COLLEGE	22
ARABIC RECITATION	COLLEGE	3
CHEMISTRY QUIZ	COLLEGE	5
RUGBY	COLLEGE	22
BASE BALL	COLLEGE	14
KHO KHO	COLLEGE	17
TENNIS	COLLEGE	5
ARCHERY	COLLEGE	3
KABADI	COLLEGE	28
SOFT BALL	COLLEGE	36

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	2nd Place-	National	1	Nil	13018107 007	Anjali Anilkumar

	RELIANCE FOUNDATION ATHLETICS 2019-20 1500m					
2019	2nd Place - RELIANCE FOUNDATION ATHLETICS 2019-20 5000m	National	1	Nil	13018107 007	Anjali Anilkumar
2019	1st Place - RELIANCE FOUNDATION ATHLETICS 2019-20 100m Relay	National	1	Nil	13018107 024	Anisha S. Anil
2019	2nd Place - RELIANCE FOUNDATION ATHLETICS 2019-20 Triple Jump	National	1	Nil	13018107 024	Anisha S. Anil
2019	2nd Place - RELIANCE FOUNDATION ATHLETICS 2019-20 Long Jump	National	1	Nil	13018107 024	Anisha S. Anil
2019	1st Place - Archery - 6th United Internatio nal Games held at Dubai	Internat ional	1	Nil	63018107 012	Keerthy Prasannan
2019	Gold medal - 5th Indo Nepal Inte rnational Archery Senior Cha mpionship held at Nepal	Internat ional	1	Nil	63018107 012	Keerthy Prasannan
2019	silver medal - 3rd	National	1	Nil	63018107 012	Keerthy Prasannan



	National Archery Championship A 19 held at Mumbai					
2019	1st Place - United National Games held at Goa	National	1	Nil	63018107012	Keerthy Prasanna
2019	silver medal - 5th Indo-Nepal International Championship Under 19 held at Nepal	International	1	Nil	23017107005	Hajira S.
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have active representation on academic, administrative, co-curricular and extracurricular activities in the college. All measures have been taken by the college administration to facilitate admission and student support services. Feedback from students is collected from all batches of students to make improvement in infrastructure and betterment in the quality of teaching.

The college has an elected body of students headed by Union Chairman. It operates with a sense of responsibility in dealing with the student's concerned activities. The college also encourages participation of student representatives in various decision making, academic and administrative committees, this enable them in acquiring better academic environment. Union chairman is also a member of college council which is a body headed by Principal and comprising of all head of the departments and three elected members from teachers and administrative assistant. College council is the advisory body to advice and to assist the Principal in all academic and resolving all issues pertaining to the general interest of the institution. The major activities of the Union Chairman include organizing of debates, discussion and talks on various issues faced by students and to put forward suggestions to improve the academic and extra-curricular activities in the college in the council meetings. Vice chairman assists the chairman in coordinating college union activities. Arts club secretary and sports secretary are in charge of conducting and coordinating all arts and sports events in the campus and outside where students of the college are participating. General Secretary is in charge of all activities of the college union where students' participation is involved. Arts club secretary and sports secretary are entrusted with the duties of conducting and coordinating all arts and sports events in the campus and outside where students of the college are participating. Under the guidance and assistance of staff advisors, participation in youth festivals and various sports games are coordinated and facilitated through the college union. Student's representatives are nominated for magazine editorial board who help to collect articles, poems, drawings etc from talented students. Two university union councillors are representatives from the college to the university union where various academic issues and grievances of students are addressed. Every year, various intercollegiate arts

and sports events are coordinated by University union. Five class representatives are there to put forward the issues of general concern by respective batches of students. Some of the common activities organized by the Department associations are seminars, talks, quiz competitions, debates etc. For maintaining class logs, communicating general information to the class and for coordinating all class level activities, each class has one or two class representatives. Students have been selected to various co-curricular programmes like Scholar Support Programme (SSP) for giving special training to needy students, Walk With Scholar (WWS) for mentoring a few students with good academic record, Additional Skill Acquisition Programme (ASAP) for giving training on additional job skills etc. Students are also selected for NSS, NCC and for various clubs.

## 5.4 – Alumni Engagement

### 5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni of any academic institution play a crucial role in its growth and development of it. The college is the oldest women's college in the state of Kerala. A very large number of alumni comprising of women from diverse strata of society makes it very unique. Former teachers and researchers also are part of the alumni association. As a good number of present faculty members are former students of the college, alumni association activities are regularly arranged with good participation and programmes. Under the college alumni association, there are alumni associations of various departments. An executive body comprising of former teachers, students and some present staff members of the department is constituted for the smooth functioning of the alumni association. Every year alumni meetings are arranged by each department where the members make very valuable suggestions, opinions and remarks on the growth, development and performance of the college. Apart from the membership collections, financial contributions are received from alumni members capable of supporting the activities of the department. In many of the departments, contributions from alumni (both students and teachers) are received in lump sum amounts, the interest of which is used for giving scholarships and awards to students on merit and/or merit cum means every year during the department alumni meeting. The alumni members also donate books and other needy items to the respective departments and classes. The association also offers financial support to economically backward students in the campus. Alumni associations also raise funds to contribute to distress relief activities whenever it is needed. College level alumni meet also was arranged, where the former faculty members and former students of all departments were invited. The infrastructure development, laurels of academic and extra-curricular excellence, issues to be addressed by the college etc. are presented before the alumni for seeking their help and support. An alumni member is included in the Internal Quality Assurance Cell, the appellate body in the college to monitor and evaluate curricular, co-curricular, and extra-curricular and infrastructure development activities of the college. Many alumni members, who serve job as teachers offer academic support by delivering special classes / invited talks. As many of the mother parents are former students, parent teacher association also can offer a constant support to the alumni association. In connection with the merit day programmes, a large number of endowments are awarded to the meritorious students. These endowments are mainly due to the contributions by teacher and student alumni members. During the alumni meetings, suggestions and opinions from the members are sought for drafting the institutional development plan. Old Student's Association (OSA) is another body that functions in parallel to alumni association in coordinating similar activities with the active participation of old students.

5.4.2 – No. of enrolled Alumni:

626

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Government College for Women, Thiruvananthapuram has a very vibrant alumni association which support and cooperates in all the developmental activities of the institution. The year 2019-20 witnessed numerous activities which were either sponsored or organized by alumni of the college. The following are a few among these activities. Activities of the alumni association of the department of Chemistry: 1. Instituted an endowment for the bright and needy students of the department. 2. Organized mentoring sessions for the UG students. Activities of the alumni association of the department of Economics: 1. Collaborated with the department in the activity namely Pusthakachengathi which was an initiative to donate books to children of Sree Chitra Poor Home, on 18.07.2019 2. Organized Onaveedu on 04.09.19 in collaboration with Dharma, the social service wing of the department of Economics in celebrating onam by making onam in the family of a disabled person ) 3. Joined Dharma in providing food to Snehaveedu (a home for children undergoing treatment in Regional Cancer Centre, Thiruvananthapuram ) 4. Rendered support to Aksharanadam, the group for visually impaired children and youth. 5. Organized Sakhitha day on 14.12.2019(felicitation to luminaries, rank holders , students who cleared NET and students who did commendable service for the society) 6. Collaborated in conducting Department day on 10.03.2020.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice 1: Mode of utilization of various funds sanctioned to the college. All the institutional development activities are outlined first in college council. The Principal is the chairman and all heads of departments and a few elected teachers are members. After preliminary level discussions on various proposals, the heads of departments would convene department level staff meetings to collect inputs from all staff members of each department. Plan funds allotted by the dept. of collegiate education are the major source of funds available for meeting the developmental and consumable requirements of the college. Procurement of furniture, Laboratory and library maintenance, regular renovation and repair, conducting academic programmes like seminars and workshops are met with the utilization of plan funds. The final proposals are then submitted to the directorate of collegiate education for approval and sanctioning. The proposals for conducting academic programmes like seminars and workshops also, same procedure is followed. Seminar proposals are planned in the department level and then forwarded to the funding authority after verifications. In submitting department level and college level fund proposals to the agencies like UGC and Dept. of Higher education, Govt. of Kerala, similar procedure is followed. A purchase committee headed by the college principal with representation from various departments is there to coordinate the whole purchase process. With the help of experts from frontier research institutes in Thiruvananthapuram pre purchase specifications and subsequent processing are done. Practice 2: Monitoring the conduct of Choice Based Credit and Semester System. The academic matters related to the conduct of UG programmes under the Choice Based Credit and Semester System(CBCSS) is

monitored at the college level by the College Level Monitoring Committee (CLMC) and the Department Level Monitoring Committee (DLMC). The College Level Monitoring Committee consists of the Principal, the convenor and all the Heads of Departments. The committee meets and take decisions to conduct the programmes smoothly and as per the time-to-time directions from the University.

It directs the DLMCs to organize teaching schedules as per the academic calendar. The DLMC includes all faculties of the concerned department and is involved in scheduling the teaching scheme during each semester. CLMC conducts orientation programmes to the newly admitted students and their parents to make them aware of the CBCS System. The CLMC is indebted to perform the online procedures like enrolment, exam registration etc. of the candidates and the same is executed through the DLMCs. For the smooth and transparent continuous evaluation process the Committee provides the schedule and the required question papers. The conduct of the end semester examinations is monitored by the CLMC. DLMCs conduct continuous evaluations and address grievances, if any, from the students. Grievances not resolved at the DLMC level are forwarded to the CLMC where these grievances are addressed and resolved as per the guidelines of the University. If any complaint is not resolved at college level, the matter will be forwarded to the University Level Monitoring Committee (ULMC).

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to the UG and PG programmes has been done online through the admission portal of University of Kerala. College has successfully completed the UG and PG admissions following the guidelines of university of Kerala and the Dept. of Collegiate Education. Being a Govt. College, admissions are fully merit based and all reservation rules have strictly been followed. In the year 2018-19, marginal increase of 10 has been requested by college to enhance the enrollment number and most of which are sanctioned by the university. The government decision on enhancing the number of seats of some programmes also was undertaken by the institution. With respect to the online allotments by university the admissions were done in college as scheduled. Spot admission was also made online unlike in the case of previous years. This ensured the transparency of the spot admission process and right of admission to the meritorious students. College office, PTA and the students union of the college have joined in hand to help the parents and students who have come to the campus for the admission. The differently abled

candidates have been given special support and assistance during the admission process and thereafter.

Industry Interaction / Collaboration

A large number of faculty members have participated as resource persons in various seminars, conferences, workshops and training programmes organized by universities, colleges, professional bodies and NGOs in the state and outside. The Home science department of the college has made academic collaboration with Dept. of Endocrinology CMC Hospital, offering training to the doctors there and PG Students of our college get free training in diabetes educators training program, in return. Faculty members from Home Science department have also association with NGOs (Kanal, Aware Chennai), schools (The School of Oxford ShishuVihar and Sandeepani School) in providing training/classes as experts and they are also associated with Trivandrum Dieticians Association, NSIKerala chapter, Kudumbasree and Nutrition Society of India. The departments of Chemistry and Commerce have collaborated with the Dept. of Higher Secondary Education and State Council of Educational Research and Training for organizing the Higher Secondary School Teacher's Transformation Programme for the higher secondary school teachers of the state in the respective subjects.

Human Resource Management

With the support of Dept. of Collegiate education, Govt. of Kerala, all departments offering UG and/or PG programmes have conducted seminars or workshops in the relevant topics to make the academic community aware about the recent advances in the respective areas. The workshops organized by several departments offered training to teachers and students in some frontier areas. 42 number of faculty members of the college have attended the refresher/orientation/short term courses offered by the UGC Human Resource Development Centres in Kerala and outside. Economics department of the college has organized free orientation programme for competitive exams and programmes on entrepreneurship development, capacity building and knowledge management for the benefit of students. In the Higher

	<p>Secondary School Teachers' Transformation, two departments of the college (Chemistry and Commerce) have successfully completed two spells each of training programme for higher secondary schools of the state.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>ICT facilities have been greatly enhanced for improving the quality of teaching-learning process. Wifi facility has been made available throughout the campus. A large number of books of different subjects, periodicals and journals have been purchased by utilizing the plan funds of 2018-19. Physical infrastructure also has been greatly improved during the academic year 2018-19. Construction of multi-storied building with a total estimate of 10 crore rupees has been progressed to its final stage in the academic year. Construction of a new block for the BA English (Honours), also has been advanced during the year. The construction of commerce block also has been progressed. With a special assistance for 'centre of excellence', an amount of 12 crore has been sanctioned by the Dept. of Higher Education, Govt. of Kerala for setting up of a central instrumentation facility in the campus of Govt. College for Women. A total number of 25 instruments have been purchased in the first phase. Fluorescence spectrophotometer, nano fiber electro spinning unit with vertical horizontal orientation spinning and UV quavering, automated preparative flash chromatography system, potentiostatic impedance spectrometer with battery analyzer, automated preparative flash chromatography system, PAGE (vertical) and western blot apparatus combo, bio safety cabinet etc. are some of the major instruments purchased and installed in 2018-19. The purchase of 400 MHz NMR spectrometer also has been initiated.</p>
<p>Research and Development</p>	<p>Nil</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Examination</p>	<p>As an affiliated College, all examinations conducted in college are as per the norms of University of Kerala. All examinations conducted in the college is coordinated through the</p>



university examination portal. The website provides a single window online facility where students can directly register for examinations and can remit fees online, exam notifications and results also are made interface. Award of continuous evaluation marks are done online through teacher - HoD - Principal levels at the college interface. Question papers for all PG exams are made available only by online. From the examination website, mark lists of each semester can be downloaded.

Planning and Development

The planning committee headed by the college principal takes care of academic and infrastructure development plans of the college. Through e-governance portal of Department of Collegiate Education, all development proposals and purchase intents are submitted and processed. All proposals and supporting documents are uploaded and validations and sanctioning are done online. All financial transactions are managed through an electronic-Bill portal named- Bill Information and Management System (BiMS). This electronic bill portal is for claim settlements by Drawing and Disbursing Officers (DDOs). To sum up, e-governance portal ensures hassle-free processing of accounts and timely completion of developmental works and purchases.

Administration

E-Governance tools play an important role in Office administration. The web based file tracking management system (Digital Document File System - DDFS) as introduced by Department of IT, Government of Kerala has started functioning in the college. The aim of the proposed system is to maintain all data on web for reducing manual works of college staff, less paper and providing centralized data organization. DDFS covers the whole details of a document, beginning with the creation of a tapal and ending with the closure of the file. Fast and user friendly interface enables the officers to work effortlessly with their files.

Finance and Accounts

In recent years, online platforms like SPARK and BiMS have taken place a major role in financial accounting. SPARK (Service and Payroll Administrative Repository for Kerala)

has been developed by National Informatics Centre (NIC). It is an integrated Personnel, Payroll and Accounts information system for the Employees in Government of Kerala. For last several years, salary processing and disbursal has been made online through this system. All financial transactions are managed through Bill Information and Management System (BiMS). This has made all financial accounting hassle-free and facilitates the faster implementation of projects and prompt purchases.

**Student Admission and Support**

Students who seek admission for various programmes offered by college, is conducted solely through online admission portal facilitated by University of Kerala to which the college is affiliated. Allotment of admission, admission process, submission of application by students, etc is done through various user interfaces of the portal. Through National Scholarship portal, students can apply for various student scholarships. They can also apply through the scholarship portal maintained by the Dept. of Collegiate education, Kerala. The scholarship is transferred to the student through the Direct Benefit Transfer (DBT).

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. G. Vijayalekshmi	UGC Conference at Bangalore	Not Applicable	15000
2019	Dr. Saji Alex	2nd World Congress on Biosensors and Bioelectronics at Singapore	Not Applicable	90134
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2019	From No 'Zone' to 'Ozone' - Three Decades of Depletion and Healing	NA	23/08/2019	24/08/2019	12	Nil
2019	Elements and Our World - IYPT 2019 Spectroscopy	NA	31/10/2019	01/11/2019	10	Nil
2019	EDURITE-Scholar in residence	NA	23/11/2019	25/11/2019	12	Nil
2019	National Seminar on Analysis and Number Theory	NA	28/10/2019	29/10/2019	45	Nil
2019	Innovations in Cost Management	NA	15/10/2019	17/10/2019	40	Nil
2019	National Seminar on Human Rights: Philosophical Concerns	NA	15/10/2019	17/10/2019	30	Nil
2019	Lecture Programme-Phenomenology as a Method of Philosophy	NA	12/12/2019	12/12/2019	30	Nil
2019	International workshop on Methodological aspects of Quantitative and qualitative research in social sciences	NA	06/11/2019	06/11/2019	85	Nil
2019	Vaggeyak	NA			19	Nil

	aras of twentieth Century in Carnatic Music		24/10/2019	25/10/2019		
2019	Three day National workshop Interdisciplinary Approaches for Young India New India	NA	29/10/2019	31/10/2019	20	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Summer School	2	09/07/2019	22/07/2019	14
Refresher Course	1	11/07/2019	24/07/2019	14
Refresher Course	1	11/01/2020	24/01/2020	14
Refresher Course	1	05/12/2019	18/12/2019	14
Refresher Course	2	11/07/2019	24/07/2019	14
Short Term Course	2	23/07/2019	29/07/2019	7
Refresher Course	2	18/02/2020	02/03/2020	14
Winter School	2	05/12/2019	18/12/2019	14
Refresher Course	4	31/01/2020	13/02/2020	14
Refresher Course	2	06/08/2019	20/08/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

<p>General Provident Fund, State Life Insurance, Group Insurance, Group Personal Accident Insurance Scheme, Medical Reimbursement, Staff Club for recreation.</p>	<p>General Provident Fund, State Life Insurance, Group Insurance, Group Personal Accident Insurance Scheme, Medical Reimbursement, Staff Club for recreation.</p>	<p>Food for the poor students, Financial support to the needy students in the form of endowments, Seeking medical aid as and when required, Assistance to youth festival, Assistance to sports, Assistance to study tour, Special assistance to study tour of SC/ST students, Fee concession in courses offered by the Continuing Education Sub Centre, Subsidized rates for food items supplied through college canteen.</p>
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#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Any expenditures involving payment from the grants received from the state government, UGC, Planning Board, RUSA and KIIFB are audited. The tuition fee fixed by Government for various academic programmes are collected, coordinated and monitored by the designated Committees. Available financial resources are monitored and managed by the College Council, IQAC, UGC cell, Purchase committee and sub-committees. Formal discussions are held at given intervals and the decisions made are communicated to the stakeholders. The objective of auditing is to give reliability and credibility to the financial reports. Thus, the institution safeguards transparency by following the sourcing of funds, planning by respective committees, filing of expenditure statements, utilization and finally a submission of the procedure for getting it monitored. An independent accounts section is functioning in the college, which prepares the accounts, get it approved and make it available for audit. PTA accounts are maintained and audited every month. Auditing of College Library, department libraries, stock registers are conducted without fail. An internal financial committee audits all vouchers on half yearly basis. The accounts are maintained regularly and in accordance with the prescribed act and rules. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. The accounts are maintained regularly and in accordance with the prescribed act and rules. Steps are taken to ensure that the receipts and disbursements match. If any discrepancy is found after an internal audit, audit objection pertaining to individual departments will be circulated for clarification. The explanations received from the concerned departments are scrutinized and the income and expenditure details and the compliance report of internal audit are submitted to the Principal. An external propriety audit is conducted once in every year to check whether the transactions have been done in conformity with the established standards. The final reports are sent to the concerned audit heads (Director of Collegiate Education, Kerala and the Office of the Accounts General) for settlement. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. During the preceding years, the institution did not come across with any major audit objection. All these mechanisms exhibit the transparency

being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
alumni of the college	20000	endowment fund
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6.4.3 – Total corpus fund generated

276250
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Committee Constituted by the College	Yes	IQAC
Administrative	Yes	Directorate of Collegiate Education, Office of the Accountant General, Dept. of Finance - Govt. of Kerala	Yes	internal committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial support for maintenance of electrical, water supply and electronic items • Financial and physical support to cultural programmes of students • Providing reprographic facilities
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6.5.3 – Development programmes for support staff (at least three)

1. Programmes for health and fitness. 2. Training for using online education platforms. 3. Cultural/Sports events.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Maintenance of Mathematics - Psychology block. 2. A water tank and sump under construction. 3. Established Central Library in a four storey building 4. Construction of 3 new academic blocks 5. Established a new centralized instrumentation facility 6. Improvement in Toilet facilities. 7. A new HT connection exclusively for the college.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar on Tutorship and student mentoring	02/11/2019	02/11/2019	02/11/2019	130
2019	Discussion on the title our college - the way forward	08/07/2019	08/07/2019	08/07/2019	92
2019	Discussion on the title our college - the way forward	25/07/2019	25/07/2019	25/07/2019	96
2019	Seminar on Intelletual Property Rights(IPR)	18/11/2019	18/11/2019	18/11/2019	142

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Exhibition on Gender Equity	12/12/2019	12/12/2020	123	12
Debate on existance of womens colleges	23/10/2019	23/10/2019	46	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Replacing all lights with LED - work under progress

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	56
Ramp/Rails	Yes	56
Rest Rooms	Yes	56
Scribes for examination	Yes	24

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2019	5	5	21/07/2019	120	Village adoption	6	40
2020	1	1	15/05/2020	50	Fight against Covid 19 pandemic	5	2
2020	1	1	20/05/2020	60	Telecounselling for people in quarantine	122	7
2020	1	1	22/05/2020	20	Translation of Psychoeducational materials into Malayalam for Covid affected people	17	25
2020	1	1	18/05/2020	7	Crisis Management	4	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE CALENDER	14/06/2019	Standard Procedures to ensure Ethical Practices and Good Conduct The College has the following internal mechanisms in place to ensure the above-mentioned standards of behaviour and conduct and to instill a sense of accountability among the students. • At the time of admission, each student must sign a statement accepting this Code and by giving an undertaking that: 1. she shall abide by the rules and regulations of the College 2. she shall be regular in attending

classes 3. if a student is forced to discontinue studies for any legitimate reason, she may be relieved from the College subject to written explanation of the reasons behind leaving. As a result of such relieving, the student shall be required to clear any pending dues

4. she shall not engage in any unlawful activity/behaviour - including harassing/bullying/ragging others, disrespecting or violating rights of other persons, destroying property of the College - and abide by the rules and regulations specified by the Code of Conduct of the College • The students' primary affiliation is with their respective academic departments. All Department level councils function in ways to ensure good conduct among the students. In case there is a breach of code of conduct by a student, the Department council first inquires the issue and brings it to the notice of the Principal who then directs the case to an appropriate College-level committee. In cases where students have any grievance, they could approach the Department level council and express their concern. Based on the circumstances, the same will be forwarded to the Principal who would direct the issue to be sorted out to the appropriate College-level committee. In cases where the violations are not severe, the student shall be warned at the Department level. In

other instances, depending upon the gravity of the violation, necessary actions will be taken against the student by the head of the institution, the College Principal. College-level Committees Discipline Committee - The Discipline Committee oversees the overall discipline in the College premises during regular class days and during important functions/gatherings in the college Campus such as College Students' Election, College Day, Freshers' Day and other such functions. A senior teacher in the college is usually in-charge of the committee that has a team of ..... teachers from various departments. The College Principal is the convener of the committee. In the event of any breach of conduct by students, this will be brought to notice of the Discipline committee. The committee shall ensure a speedy action to warn the student or take necessary action depending upon the circumstance. Grievance Redressal Committee - If a student is aggrieved by some experience within the campus, she can submit a written complaint forwarded through the respective Department, which would then be taken up by the Grievance Redressal Committee as directed by the Principal. A senior teacher and a team of other teachers comprise the committee that is convened by the College Principal. The committee takes necessary steps to hear the student's



grievance in detail and based on the sessions held by the committee with the aggrieved and the other party (usually another student, or in some cases a teacher or a non-teaching staff), a detailed report is prepared and submitted to the Principal who takes the necessary action. The College also has the Anti-Ragging Cell and Prevention of Sexual Harassment Cell to curb any such misconduct within the College campus. The students who are aggrieved can approach these committees for redressal.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2019	15/08/2019	284
Republic Day Celebration	26/01/2020	26/01/2020	277
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Planting and protecting trees
- Bio-waste management
- Plastic free campus
- Making paper bags
- Organic farming by nature club, Save River Campaign poster exhibition program , Green army

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best Practices 7.2.1 - Describe at least two institutional best practices as mentioned in the NAAC format. With the motto of "For the Country and for the Home" Govt. College for Women, Thiruvananthapuram strongly advocates women empowerment through quality higher education, ensconced in the distinctive vision and mission of the institution. Deriving inspiration from the rich legacy left behind by the brilliant minds who were its founding pillars, the college has stayed committed to becoming a centre for excellence. With changing times emerged the need to transform and evolve the pedagogy, which in turn would benefit the student community as a whole. Along with the teaching, learning and research spectrum, the college has always envisaged, value based education. It has consistently strived at not just honing the potential skills of the students but also imbuing them to become thoughtful individuals with improved confidence and communicative skills, encompassing better behavioural and problem solving abilities. Taking this perspective forward, the college has time and again put forth innovative thought processes which has culminated into projects that have defined and improved the functionality and quality of the learning process for the students. PRAPTHA Government College for Women has an

Internal Committee for Welfare of Differently Abled Students (Equal Opportunity Cell), constituted as per the directions of the University Grants Commission.

It was officially launched on 25 October 2019 with a vision towards establishing a barrier free campus which would nurture the potential inherent in each differently abled student and thereby assist her to lead life with dignity and self-worth. Its mission is aimed at capacity building of the differently abled students through their inclusive development spanning different verticals like education, societal awareness, communicative skills, barrier free environment and skill enhancement. The Context In compliance with the Honourable Supreme Court orders in Writ petition No. 292 of 2008 it was intimidated by the UGC (via official order) that the following steps be taken to ensure adoption and implementation of harmonised guidelines and space standards for a barrier free environment for persons with disability and elderly people. Also colleges under the purview of the UGC were to form an Internal Committee comprising of teachers, the students, their parents and staff as well to make the day to day lives of the students more accommodating and less taxing for the students. Also this Internal Committee was to be responsible for the implementation of the schemes and for the future developmental processes. A consistent dialogue between the college cell and the Higher Education authorities and Universities were encouraged as well. Thereby as per the order of the UGC and the Director, College Development Council of Kerala University, an internal committee of thirteen members under the Convenorship of Dr Umajyothi.V (Associate Professor and Head of Economics Department) was formed on 25th October 2019. The Objectives 1. To ensure an inclusive and barrier free learning environment for the differently abled students. 2. To be their voice and engage with government bodies in a productive dialogue so that the needs of these students are heard, acknowledged and acted upon. 3. To inculcate a deeper understanding amongst students and faculty about the differently abled community so as to encourage them to not treat these students in an alienated way. Many a time lack of knowledge and awareness is what creates societal barriers. 4. To conduct seminars with a view to educate both the parents and the faculty about the need for a balanced understanding and timely intervention while interacting with the students to cater to their needs. 5. To conduct webinars and one to one sessions for the students that will enable and equip them not just in academics but also socially and emotionally. 6. To continuously engage in open and positive communication and encourage them to be explore and be confident about their skill set. 7. To understand their difficulties and aim to resolve them effectively so that their day to day life in the campus passes by smoothly. 8. To develop the communicative and inter-personal skills of these students so that in future they are able to handle themselves efficiently amongst peer groups and in a work environment. 9. To make sure they understand the professional opportunities open for them and to educate them about their personal rights in the society they live in. 10. To provide them with creative platforms where they can explore their many talents and enrich them as well. The Practice For systematic and integrated functioning, the Committee has an Executive wing, comprising a convenor who is a faculty of the college, seven teachers, of whom three are differently abled, two differently abled students, two parents of differently abled students and the Administrative Assistant of the College. Within this mandatory structure, the functioning environment is familial, as Praptha is a family of all the differently abled students and their parents. The teacher representatives work with these students as mentors. In tune with the basic norm of inclusive education, the aim is to assist them to be included for their meaningful development, and to ensure their use of opportunities which would make themselves included. The prime objectives and action plan of Praptha are as follows, a. Identification of needs, by listening to their voices .Each student is unique and is to be assisted, without perceiving them as bearers of disabilities, but as a bunch of abilities waiting

to be utilised to their full potential. b. Accessibility audit and incorporation of findings in the construction plan and work of the college. c. Assistive technology, on the basis of category of disability so as to improve the quality of learning. d. Permanent audio recording studio and installation of the needed software in at least one computer of all departments. e. Creation of a voice bank and audio library. f. Accessible signage open to students, signage in Braille and in easy to read and understandable forms. g. Sign language interpretation and assistive aids. h. Provision of powered and user friendly wheel chairs. i. Catering to their psychological well-being through routine mind wellness initiatives. j. Designing vocational courses so as to enhance and solidify their sense of independence. k. Orientation programmes for students and their parents, to create awareness on higher education, career building, competitive exams, protective legislations, welfare schemes, health, medical facilities, Government Orders, and all rights. l. Strengthening inter personal relations of the students in the social spectrum and to raise social awareness amongst their peer groups. m. Collaborative capacity enhancement programmes-with Government bodies, NGOs, media and supportive individuals and organisations n. Regular monitoring of programme implementation, redressing grievances and connecting them to official agencies responsible to ensure their rights. o. Encouraging academic publications of the students, and encouraging participation in academic events. p. From caterpillars to butterflies: developing these students as resource persons and motivators who would spread awareness among the public, and enable other differently abled persons to realise their worth in the society. Evidence of Success 1. Bathrooms that weren't disable friendly were identified and some of them were revamped keeping in mind the requirements of the differently abled students. 2. We were able to create an active community by establishing an interactive WhatsApp group which later paved the way for many a fruitful discussion. 'Praptha Muttam' evolved as an innovative concept which later transformed into an informal meeting space for like-minded individuals and positive knowledge sharing. We periodically conduct sessions wherein we reach out to other differently abled communities as well, inviting speakers to address our students. We also host webinars on a regular basis on topics ranging from personal development and mental health, to societal awareness and inclusive education and these webinars are open to all including differently abled members/students of other institutions and organisations. 3. 'Praptha Vani' provides a platform for our students to present topics of a chosen theme via audio notes through our official WhatsApp group. Giving them the freedom to use their chosen way of expression to learn, understand and present a topic encouraged the students, regardless of their limitations to come forth and share their thoughts on the same. 4. Orientation and Motivational programmes has been held with a view to educate the parents, to coax these students out of their shells and to enable the existing faculty to understanding the nuances of interacting better with such students. Eminent personalities from the differently abled community and otherwise were invited as resource persons to share their life's journey. Faculty members other than the executive committee members are thereby encouraged to participate so that they too are inducted towards the reality of the life of differently abled students. 5. We effectively encouraged participation of the students in extra-curricular activities by identifying the calibre of the students and by organising events like book appreciation events, public speaking events, and cultural programmes at the state and national levels. This brought differently abled individuals from different walks of life together. The students gained deeper insight into the lives of those who have overcome the many challenges they suffer on a daily

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gcwtvm.ac.in/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

With the motto of "For The Country and for The Home" Govt. College for Women, Thiruvananthapuram has a rich legacy of more than a century in providing quality higher education to girl students of the state. Women empowerment through education is the distinctive vision of the institution, which has been given emphasis in all the teaching, learning and research activities of our college. The college has emerged as a 'Centre of Excellence' in the state of Kerala offering 18 undergraduate programmes and 17 post graduate programmes in various disciplines. Twelve of the departments have the research centre status.

The four storied central library with a large number books, journals, periodicals, newspapers and other academic publications is the biggest resource to the academic community in the campus. Students are given the foremost importance and representation in the administrative, co-curricular and extracurricular activities in the college. College administration has taken all measures to facilitate admission, examinations and other student support services. Students of the college secure 30-35 ranks, every year in Kerala university examinations. A good number of students join for higher education and research on completion of the programmes. A reasonably good number of students qualify national level eligibility tests like UGC/CSIR-JRF-NET and GATE, every year. Many of the faculty members of the college have been actively involved in pursuing research and regularly publishing research articles in reputed national and international research journals. Our students excel in arts, sports and other extracurricular activities. Students of our college have become members in several national, state and university teams of sports events. Our college has been in the third position among the affiliated colleges in university youth festivals for the last several years. Various cocurricular 'new initiative' programmes like scholar support programmes (SSP) for giving special training to needy students, walk with scholar (WWS) for mentoring a few students with good academic record, additional skill acquisition programme (ASAP) for giving training on additional job skills etc. are undertaken by the college in its full spirit. NSS, NCC and various clubs like literary, debate, quiz, drama, health etc. fully functional in the campus.

A continuing education sub centre of University of Kerala Centre for Adult Continuing Education Extension is here in the campus offering nearly 300 courses to the students of the college as well as to people outside the campus without any age barrier for women. Activities in connection with central government initiatives like Unnat Bharat Abhiyan and Ek Bharath Shrestha Bharath are organized by the college. Under the Unnat Bharat Abhiyan programme, inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an inclusive India, the college has adopted four villages in the rural areas of Thiruvananthapuram district. Being a college of glorious past of nearly a century, alumni of the college is of a very large number. Alumni association mainly comprises of women from diverse strata of society gives a crucial support in the development of the institution

Provide the weblink of the institution

<https://www.gcwtvm.ac.in/the-college/vision-and-mission/>

### 8.Future Plans of Actions for Next Academic Year

Government College for Women, Thiruvananthapuram, intends to give top priority for the submission of the SSR in the academic year 2020-21. The second cycle in connection with NAAC reaccreditation was completed in March 2020. The college is therefore bound to submit the self-study report (SSR) immediately. The data

collection for the same has to be accomplished through a systematic and rigorous process through the formation of committees and sub-committees . The committees were entrusted with the duty of data collection to meet the various criteria in connection with the preparation of the SSR. With the sudden outbreak of the Covid Pandemic, the institution is forced to shift to an online mode of transaction of classes. Under the leadership of the IQAC cell of the college, facilities will be arranged for the online transaction of classes through various platforms, from March 2020 onwards. As a first step in the process, the faculties of the college will be trained and instructed to open Google classrooms in their respective courses both at the UG and PG level for sharing of study materials and giving assignments and test papers online.. Those faculties for whom classes were pending, completed them through online platforms like Google meet and Zoom. The IQAC cell of the college has to arrange institutional G Suites for the faculties that enabled them to transact online classes with additional features like the recording of classes. Even in the midst of relentless academic activities, the teaching and non-teaching staff of the college has to engage in several social and administrative activities necessitated by the covid pandemic. The government of Kerala employed the services of the teaching and non-teaching staff of the college extensively for covid control in the airport, bodies of local self-government etc. The Chemistry department of the college took upon its shoulders the responsibility of manufacturing sanitizers for use in the college during offline end-semester examinations. The Home Science department and the continuing education sub-centre of the University of Kerala, that will operate in the college campus, produced cloth masks and distributed them for free. It was observed that several students in the college were challenged by the absence of smartphones to attend online classes. Through the voluntary financial contributions smartphones has to be distributed to deserving students. The year 2019-20 also witnessed several bold steps on the part of the college for infrastructure development. Work for the construction of new buildings and a new auditorium were underway in full swing. The institution has to take every effort possible to make the campus ready for the NAAC Peer team visit. The college has to make the achievement of two significant milestones in the field of research, the enhancement of the instrumentation lab of the college to equip it with state-of-the-art equipment and facilities, and the setting up of the psychological resource centre which plays a pivotal role for the mental wellbeing, not only of the faculties and students of the institution, but also the public at large.