YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution GOVERNMENT COLLEGE FOR WOMEN, THIRUVANANTHAPURAM

- Name of the Head of the institution   Dr. CHANDINI SAM S.P.

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   04712324986

- Mobile no   8547877824

- Registered e-mail   principal@gcwtvm.ac.in

- Alternate e-mail   gcwtvpm@gmail.com

- Address   VAZHUTHACAUD

- City/Town   THIRUVANANTHAPURAM

- State/UT   KERALA

- Pin Code   695014

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Women

- Location   Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **University of Kerala**

- Name of the IQAC Coordinator   **Dr. Xavier T.S.**

- Phone No.   **04712324986**

- Alternate phone No.   **04712324986**

- Mobile   **9446553329**

- IQAC e-mail address   **iqac@gcwtvm.ac.in**

- Alternate Email address   **xavier@gcwtvm.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.gcwtvm.ac.in/wp-content/uploads/2021/10/AQAR-19-20.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A**	**3.05**	**2021**	**06/12/2021**	**05/12/2026**

6.Date of Establishment of IQAC   **01/11/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   9

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. NIRF participation

SSR submission

Asset maintenance

Clean campus and Green campus

Social responsibilities in pandemic situation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NIRF 2021 Participated	**Ranked 46 in the college category**
SSR submitted	**SSR accepted and college going to NAAC peer team visit**
Clean campus Green Campus	**Solar power plant, biogas are implemented in the campus**
Social responsibilities in pandemic	**Provided TV and mobile phones to our own students. Staff and students worked as volunteers in covid help line, covid care centres.**
Asset maintennace	**Campus infra structure - civil , electrical and electronic works completed**

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College council	**01/06/2022**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
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• Name of the Head of the institution	Dr. CHANDINI SAM S.P.
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• Mobile no	8547877824
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• Alternate e-mail	gcwtvpm@gmail.com
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• State/UT	KERALA
• Pin Code	695014
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• Mobile	**9446553329**
• IQAC e-mail address	**iqac@gcwtvm.ac.in**
• Alternate Email address	**xavier@gcwtvm.ac.in**
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• if yes, whether it is uploaded in the Institutional website Web link:	

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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
• If yes, mention the amount	

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• Name of the statutory body	

Name	Date of meeting(s)
College council	**01/06/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**31/03/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **367**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **2911**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **564**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **1066**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **164**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **172**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**367**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2911**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**564**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**1066**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**164**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**172**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**93**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**917.4016**
4.3 Total number of computers on campus for academic purposes	**221**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We have various mechanisms for curriculum enrichment through a number of additional programmes. The foremost support is through our well-equipped Library with about one lakh books. ICT tools are used extensively for classroom teaching. Use of Inflibnet, Edusat and Learning Management Systems greatly support the effective delivery of the core content of curriculum. The college has well-equipped laboratories with sophisticated instruments in all science departments. Broadband internet connectivity has been made available throughout the campus. A well-equipped e-learning centre, six computer laboratories have been functioning in the campus. Programmes like Walk-With-Scholar and Scholar Support Programme offer new levels of mentoring and opportunities for career development along with the conventional learning. Add-on courses and open courses mobilize the learning experience to a more interdisciplinary level. Programmes like ASAP provide hands-on training and expertise in additional skills along with the core course

learning. An academic calendar, published by the University of Kerala is strictly followed for effective and systematic implementation of curricular activities. Records of curricular activities of teachers are recorded in the 'Teachers Diary'. Continuous evaluation is done. All the curricular, co-curricular and extracurricular activities in the campus are monitored by the college level monitoring committee and department level monitoring committee.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As our college is affiliated to University of Kerala, the academic calendar of the university is followed in all teaching-learning activities. Admissions, continuous evaluation exams, online submission of continuous evaluation marks, dates of end semester examinations, declaration of results are outlined in the university academic calendar. From college level, we try our level best to ascertain minimum 90 working days in each semester, by following the academic calendar published by the University. Admission of UG and PG programmes are done by the centralized allotment processes facilitated by the University through admission portal. The dates for enrollment, fee remittance and exam registration also are fixed as per the calendar. Attendance statements of students for each semester are uploaded in the university portal and the hard copies are sent to the University. Continuous evaluation marks are done by compiling attendance, seminars and /or assignments submissions and continuous evaluation exams timely done as per the schedule indicated in the academic calendar. Grievances of students are attended and resolved before finalization of the scores. The college level monitoring committee (CLMC) makes sure that the university academic calendar is closely followed in planning all academic activities in the campus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

35

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certicate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The second semester English common paper (all UG programs) entitled 'Environmental studies' (EN1211.1) focuses on themes like the earth and its resources, renewable and non-renewable resources, food chain, conservation of natural resources and biodiversity, environmental pollution, e wastes and disaster management. The courses on Gender and Women's Studies is designed to appreciate gender as a socio cultural constraint, to understand the concept, need, relevance and dimensions of women's empowerment, to enable students to identify gender disparities, imbalances and problems of women and to understand efforts at different levels for empowering women and to train them to work as Gender consultants. The syllabi of BA and MA Philosophy implemented contain several courses that include the aforementioned themes. Philosophy of Values (PL 1131 sheds light on the definition and classification of values. Gandhian values of truth and non-violence are taught in the course on Gandhian

philosophy (PL 1132, PY 241). The courses on Peace studies (PL 1551.3, PY 241) taught at UG and PG levels shed light on peace as a value, justice, dignity of man, human rights violation, human equality, democracy and tolerance. Applied Ethics (PL 1642, PY224) sensitize the students about gender ethics, environmental ethics and professional ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

35

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

1113

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	NIL
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1114

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

704

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has adopted special strategies to conduct advanced learners' special programme, Walk With a Scholar (WWS). The selected students are assigned for internal and external mentors. Internal mentoring progresses through 100 hours per academic year for five mentors. Eminent faculties from outside the college are engaging teaching sessions for 30 hours. The progress of each scholar is evaluated at regular intervals by internal and external mentors and necessary remedial measures are taken to meet the desired objectives.

Scholar Support Programme (SSP) is a new initiative of the Department of Higher education, with an aim of imparting personalized care and additional support to needy students. Personalised care and attention are given to them and provided additional lectures, study materials, question banks etc. Forming students' clusters in the college, arranged interactive sessions including demonstration of activities to evoke students' interest and aspiration towards subject.

ASAP is another programme aimed to bridge the skill gap in the student community of Kerala thereby rendering them more employable. Preference is given to students of very poor socio-

economic backgrounds but who had a spark to absorb and assimilate various skills and apply in their lives.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2903	172

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The PG students of the science disciplines are allowed to do their internship research project for 3 months with leading scientists in the country at national level research institutions. Every year we conduct more than 20 national seminars and a few international seminars to familiarize with changes in subjects. The laboratories and instrumentation facilities in science departments give hands on training to students. The Department of Chemistry has a and modern analytical equipment including 400 MHZ NMR spectrometer. Department of Physics maintains an e-learning center and nanomaterials laboratory. The departments of Mathematics and Statistics have well equipped computer laboratories. The department of Psychology has Counseling centre and neuro psychological laboratory and training centre. The concert hall in Music department encompasses a lot of musical instruments. The department of Botany maintains a Botanical Garden with a diversity of more than 100 species, that are scientifically ordered, documented and labeled for education, research, conservation and enjoyment. The department of Zoology maintains a Zoological Museum of 375 specimens including human skeleton. There is a blue whale skeleton of 100 years old. The departments of Psychology and Home Science conduct community projects and

language departments conduct street plays, short film workshops and language labs.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the major Departments of the Institution have ICT enabled classrooms. The college has installed optical fibre internet connection with Wi-Fi unit inside the campus. Further, it has seminar halls, computer lab, science lab and language lab with internal LAN. Teachers are well equipped with latest ICT tools. Teachers are using various LMS such as Moodle, Google Classroom, Keralamoocs and Edmodo. Teachers conduct online classes and exams through these platforms. IQAC of the college has conducted training programmes for teachers to strengthen their knowledge. Network Resource Centre with computers is made available for students and teachers. All departments use PPT and multimedia to simplify the syllabus in a more meaningful way. College website is updated with various programmes conducted by departments. The language departments regularly use film screening of the adapted novels, drama or short story. Language lab is very useful to our students for enhancing their communication skills and soft skills. Similarly, Commerce and Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. Department of Malayalam has conducted workshop on film making through which students were given training on film editing, cinematography, script writing and direction.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors

172

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

166

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

89

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

951

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The CLMC coordinate the departments in the conduct of internal examinations. The reports for UG, based on attendance, assignment and test, and PG, on attendance, assignment, test papers and seminars, are prepared. Internal exams are scheduled as per the Academic Calendar, marks are published and students' approval is confirmed. In Science Departments, internal assessment of practical is done based on laboratory performance, experimental skills, maintenance of lab records and performance in viva voce. PTA meetings are conducted at the department level to review evaluation and discuss the performance and progress of students. The records of seminars presented, assignments etc. and minutes of PTA meetings are well maintained in all departments.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[NIL](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a genuine and student friendly mechanism for the redressal of examination related grievances in a time bound manner under CLMC. After the assessment, the marks are displayed in the notice board and the answer scripts are given to students. In case of grievances, she can approach the concerned

faculty for clarification, if not resolved it is referred to HOD and further to the principal. Retest opportunity is provided for those who miss the internal exam due to genuine reasons. The transparent, time bound and efficient mechanism to deal with examination related grievances and the counselling cell at the college boosts up the confidence level of students.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the us are well defined. The measures taken to communicate it properly to students and teachers are:

1. It is displayed in the college website. (https://www.gcwtvm.ac.in/wp-content/uploads/2021/07/Programme-and-Course-Outcomes-1.pdf.)

2. College and Department level induction meetings

3. College hand book (https://www.gcwtvm.ac.in/student-life/college-handbook)

4. Internal Examinations

5. Teachers' participation in designing POs and COs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes are evaluated by the institution. Direct assessment of POs and COs include Continuous Internal Evaluation, External End Semester Examinations and the components of personal interactions. All the questions in internal examinations are mapped with course outcomes and are measured based on the performance of the students. The components of personal interactions include worksheets, quizzes, mini projects, case studies, seminar presentation, review of journal papers, etc. Attainment of outcomes in external examinations is excellent, with pass percentage ranging between 70-80 % in the past 5 years. 70 % students in Science, Humanities and Commerce pass in first class (60%) and 55 % with distinction (75%). The students of the college secure 30-35 ranks every year in Kerala University examinations. Among the 110 Arts and Sciences colleges affiliated to the University, we have secured 164 ranks during the assessment period.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	[NIL](NIL)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

935

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

41

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college promotes a good research culture and provides a good research environment for cultivating an interest in research and aims to develop research activities among teachers and students from all walks and sections of life. It has 12 departments that function as research centres. The college has an active research committee. The research committee is in charge of the annual publication of a peer -reviewed multi-disciplinary research journal, Echoes of research, with ISSN no.2348 2680 since 2012. In order to provide a common platform for the research scholars, a Research forum was constituted in the year 2019 with representatives from among the research scholars as the executive committee members with an aim to address the demands and issues of the research scholars and to bring their participation in college level activities. The research facilities of the college are extended to the community mainly through two centres that are functioning since 2019, both by the fund from the Department of Collegiate Education, Government of Kerala. One center is the Instrumentation lab and the other one is the Psychological Research Centre.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gcwtvm.ac.in/research/research-committee/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college imparts a value based education model to the students by inculcating social responsibility and aims at a holistic development of the students. The college establishes a link with the society through its NCC, NSS, UBA and the Department Associations. The NCC and NSS wings of the college are very active, attracting a lot of students every year, and organize activities related to anti-drugs and illicit trafficking, blood donation, population day, independence day, flood relief, hand wash, swachh Bharath, etc. apart from its regular programmes. The Department of Psychology is the State nodal centre of Jeevani – College Mental Health Awareness Programme of the Department of Collegiate Education, Government of Kerala. Jeevani is a first of its kind venture in the state of Kerala for the delivery of comprehensive psychological counselling services in all the Arts and Science colleges of Kerala. Two Departments of the college, The Department of Home Science and the Department of Psychology have extension centres which cater to sensitizing the students to participate in social service, through which they collaborate with government and non-government agencies in a lot of activities, thus extending the services of their teachers and students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

115

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

31

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus of Government College for Women, Thiruvananthapuram is spread over 10.65 acres in the heart of the city which is quite accessible from the central bus stand and railway station at a walking distance. About 1000 students take admission every year and the campus is abode for nearly 3000 students per annum. The campus consists of 20 buildings now functioning to meet the infrastructure needs of the teaching- learning process. The institution has 93 classrooms, 15 science labs, 3 instrumentation rooms, 2 museums, 1 psychology lab and 1 dark room. The college also has 1 Concert hall (music), 1 General Library, 1 Girls Waiting Room, 13 department libraries, 30 staff rooms, 7 seminar halls and 1 co-operative store for the effective functioning academic and co-curricular activities. In addition to ordinary laboratories, a dedicated centralized common instrumentation facility is set up in the campus offering the use of more specialty and sophisticated instruments boosting the advanced learning in science disciplines in the campus. All rooms are provided with enough number of lights and fans. Black/white/green boards are there in all class rooms. As far as possible, LCD projectors and / or smart boards are installed in class rooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwtvm.ac.in/class-rooms-and-seminar-halls/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government College for Women, Thiruvananthapuram exponentially manifests its skills and talents in the domains of arts, sports and cultural activities with its splendid performance and valour at the state and National level competitions. An auditorium with a seating capacity of 1000 people is the main venue for the cultural activities. Along with this, Open Auditorium, Assembly Hall, Concert Hall, various Seminar Halls(Chemistry, Physics, Zoology, Botany, English, ORICE, Conference) of the College and the classrooms are venues of cultural activities. Students are given adequate training in Football, Handball, Rugby, Netball, Softball, Baseball, Cricket, Kabaddi, Kho-kho, Hockey, Archery, Fencing, Ball Badminton, Shuttle Badminton, Table tennis, Tennis, Judo, Boxing, Wrestling, Weight Lifting, Powerlifting, Wushu, Taekwondo, and Athletics. All the necessary items needed for the practice of sports and games are available in the institution including Canopy, Discus, Javelin, Archery Bow etc. Yoga is practiced in the multi-purpose indoor hall. The infrastructure in the Sports field comprises a gymnasium, playing courts for Handball, Basketball, Kho-kho, Kabaddi, Ball Badminton, Shuttle Badminton and Table Tennis. A multi gym, primarily meant for the use of students, with all the state-of-the-art exercise equipment like treadmill, elliptical cross trainer, cycling unit, vibrator etc. is set up in the campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

42

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwtvm.ac.in/criterion-4/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Government College for Women, Thiruvananthapuram is one of the oldest college libraries in Kerala, established in 1897. In 2017, all the library operations transferred to KOHA. (Version: 16.05.05).

KOHA allows total customization and complete control of library data at a fraction of the cost of a proprietary system and serves the needs of a diverse range of libraries. KOHA's main strength is its web accessibility and ease of use.

KOHA is an Integrated Library Management System with the features including:

* Full catalogue module which enables library staff to

capture details of all library items. It is MARC compliant, and also z39.50 compliant, meaning data entry and exchange will be greatly simplified.

- Circulation module which fully automates borrowing and item management, integrating with the OPAC so that users can see which items they have outstanding.
- Online Public Access Catalogue (OPAC) module which provides a simple and clear interface for library users to perform tasks such as searching for and reserving items and suggesting new items.
- Acquisitions module which assists librarians with both acquisitions and more generally with budget management. Serials management and reporting modules perform functions that their names would suggest.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File]
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File]

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has all advanced facilities for providing uninterrupted internet service in the campus. All e-learning resources and online platforms are thereby available here to the academic community. The college has a centralized internet browsing facility in the general library with sufficient number of computers mainly intended for the use of students. Apart from this, separate computer labs are functioning in departments like Chemistry, Mathematics, Physics and Statistics for the use of students and teachers. All departments have ensured installation of sufficient number of computers with internet connection for the use of teachers and students. 221 computers are there in the campus for students' use only. Our institution frequently updates its connectivity features. Some years back, the internet speed was 10MbPs, but now it has been upgraded to 40 MbPs.As part of KSWAN, a State Wide Area Network (SWAN) under the National e-Governance Plan of the Government of India to create a dedicated Closed User Group (CUG) network and provide secured and high-speed connectivity for Government functioning and connectivity, the college has initiated its efforts to build the infrastructure requirements. The college is now fully equipped with Wi-Fi facility.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	[NIL]

4.3.2 - Number of Computers

221

File Description	Documents
Upload any additional information	[View File]
List of Computers	[View File]

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	[View File]
Details of available bandwidth of internet connection in the Institution	[View File]

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We always pay due attention to the proper utilization and repair of all amenities and infrastructure like laboratories, libraries, sports complex, internet & computer facilities and classrooms. We ensure the full fledged utilization of all available resources for the benefit of academic growth and development. We have an established mechanism in carrying out major works of maintenance and repair with the support of state government and agencies like UGC and RUSA. College level bodies like Parent Teacher Association (PTA), College Development Council (CDC) and Continuing Education Sub Centre (CESC) are supporting minor works of maintenance and repair. Utilization of funds are as per the rules of state government by following standard protocols to ensure quality and financial conduct.

Asset maintenance works are undertaken every five years. Financial assistance is sanctioned by the authorities, whenever such requirements arise. Repairing and painting works are performed in a timely manner. Many of the blocks of the college are over hundred years old and have been declared by the Government of India as heritage buildings. The maintenance works of such portions are undertaken carefully, following the norms of maintenance of heritage monuments as laid out by the Government of India

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

82

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

File Description	Documents
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`73`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`73`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

39

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

245

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given the foremost importance and representation in the administrative, co-curricular and extracurricular activities in the college. Feedback from students is collected from all batches of students to make improvement in infrastructure and betterment in the quality of teaching. An elected body of students headed by the union chairman is coordinating all student centred activities in the college. Union chairman is also a member of college council. Other members of the college union also have their own roles in the college. University union also coordinates various intercollegiate arts and sports events every year. Five class representatives are there to put forward the issues of general concern by respective batches of students. All subjects offering at least a UG programme has an association with an elected student secretary who coordinates department level activities related to that discipline. Seminars, quiz competitions, debates etc. are some of the common activities organized by the department associations. Apart from this, each class has one or two class representatives for maintaining class logs, communicating general information to the class and for

coordinating all class level activities. Students are also given representations in important bodies like IQAC, library advisory committee, college development council, canteen committee etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college is the oldest women's college in Kerala. A very large number of alumni comprising of women from diverse strata of society makes it very unique. Every year alumni meetings are arranged by each department where the members make very valuable suggestions, opinions and remarks on the growth, development and performance of the college. Apart from the membership collections, financial contributions are received from alumni members capable of supporting the activities of the department. In many of the departments, contributions from alumni are received in lump sum amounts, the interest of which is used for giving scholarships and awards to students on merit and/or merit

cum means every year during the department alumni meeting. The alumni members also donate books and other needy items to the respective departments and classes. The association also offers financial support to economically backward students in the campus. An alumni member is included in the Internal Quality Assurance Cell. Many alumni members, who serve job as teachers offer academic support by delivering special classes / invited talks. In connection with the merit day programmes, a large number of endowments are awarded to the meritorious students by the members of the alumni association.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) — D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our vision as an academic institution is to provide higher education in science and humanities. Our mission is to educate the girl students to face the challenges of the world with courage and confidence. Teachers facilitate all the curricular, co-curricular and extracurricular activities in the campus. As either chairman or members of the academic bodies of University of Kerala, our teachers play a crucial role in the course design, curriculum development, syllabus drafting, classroom teaching and evaluation processes. Apart from The College Council, The College Development Council and PTA, the whole activities in the campus are monitored through systems like College Level Monitoring Committee, Department Level Monitoring Committee, Class Tutorship, and Class Level PTA. The research committee focusses on promoting research and learning at the PG level and beyond. Teachers take responsibilities of various

clubs and cells, NSS and NCC; arts and sports; committees like admission committee, purchase committee, accommodation committee, building committee and continuing education sub centre committee. The best practices like common instrumentation centre and our broad range of non-formal educational services, like the 'new initiative' programmes and the continuing education services are facilitated in line with our mission to create an environment to excel in all activities.

File Description	Documents
Paste link for additional information	[NIL](NIL)
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a case study of decentralization and participative management in the institution, we cite the mode of utilization of various funds sanctioned for the benefit of the institution. Plan funds allotted by the Department of Collegiate Education meet the developmental and consumable requirements of the college. Procurement of furniture, Laboratory and library maintenance, regular renovation and repair, conducting academic programmes like seminars and workshops are met with the utilization of plan funds. All the institutional development activities are outlined first in College Council, chaired by the principal, and after preliminary level discussions on various proposals, the Heads of Departments would later convene department level staff meetings and the proposals are drafted based on the collective efforts of the teaching community and students. The preliminary level proposals are further consolidated and discussed in college council meetings for finalization. The final proposals, monitored by the planning board of the college, are then submitted to the DCE for approval and sanctioning. In the case of department level and college level fund proposals to the agencies like UGC, and Dept. of Higher education, Govt. of Kerala, also similar procedure is followed. The purchase committee of the college coordinates the purchase process.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Psychological Resource Center is a facility under the Department of Psychology. It aims at raising the standards of teaching and building psychological resources for the public and policy makers. Facilities and equipment included a Neuropsychological Laboratory, Training Laboratory, Research Laboratory and Extension Services. Total amount allotted under the plan fund (2018-19) for the center was Rs. 40, 27,258. The proceedings was issued on 30.08.2018 (Order no. P/27312/2018/Coll.Edn.). Since the implementation of the center involved a number of speciality purchases and the time remaining in the plan period was apparently less, a strategic plan was effectively deployed to complete purchase within the limited time of 6 months.

More details on this can be seen in our website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College for Women is headed by a special grade Principal who is assisted in the work of administration by a body of ministerial staff headed by the Administrative Assistant. The academic activities of the College are orchestrated by the College council that comprises the Principal, Vice-Principal, the twenty- four Heads of the

Departments and elected representatives. The activities of each department are spearheaded by the Heads of the Department who work in consultation with the faculties and students of the department. The faculty as well as the ministerial staff are appointed through Kerala PSC and are bound by the Kerala Service Rules. The college administration is also advised by the College Development ommittee headed by the District Collector. Principal, teachers, students, administrative staff and PWD assistant engineers are its members. The college has a dynamic IQAC that intervenes constructively in the curricular and extracurricular activities of the college. The PTA of the college plays a pivotal role in the smooth functioning of the college. The college has a Planning Board that acts as an advisory board to the principal. CLMC looks into aspects such as curriculum planning, conduct of internal and external examinations, and uploading of data.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	https://gcwtvm.ac.in/the-college/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides both statutory and non-statutory welfare measures for the benefit of teaching and non-teaching staff:

1. Casual leave of 15 days for teaching staff and 20 days for non-teaching staff every year.

2. 30 days of Earned Leave per year for non-teaching staff.

3. 20 days of Half Pay Leave for teaching and non-teaching staff every year.

4. 'On Duty' to attend Training Programmes/Orientation/Refresher courses and CV camps.

5. General Library.

6. Online access to N-list and INFLIBNET.

7. Maternity Leave.

8. Paternity Leave.

9. Duty leave for a maximum of ten days per year for teachers to participate in seminars/workshops.

10. Celebration of National and state festivals.

11. College Canteen.

12. First Aid Facility and emergency medicines from PTA.

13. Grievance redressal cell.

14. Internal Complaints Committee for women.

15. High speed fibre optic internet connection.

16. Vehicle Parking.

17. Public functions for the retiring staff in recognition of their committed service.

18. Gratuities, pension and all other government welfare schemes.

19. SLI, GIS and Group Personal Accident Insurance Schemes.

20. General Provident Fund.

21. Festival allowance/festival bonus/ festival advance prior to Onam.

22. Contributory pension scheme for permanent staff who joined the service after 01/04/2013.

File Description	Documents
Paste link for additional information	https://keralaservice.org/ksr
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

65

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Govt. College for Women has a fool proof performance assessment system as per our quality assurance programme. Annual Quality assurance reports are clearly indicative of the curricular, co-

curricular and extracurricular performances of our college. Teachers are undergone evaluation processes annually by the mandatory submission of annual performance based appraisal reports which summarizes the overall performance of teachers in terms of the assigned and accomplished teaching workload, other academic roles performed, examination related undertakings, representation in various academic bodies, participation in seminars, symposia, workshops, training programmes etc., innovative practices, research contributions awards/recognitions received etc. All the claims made by the teacher in the self-appraisal processes are cross verified with supporting documents by the respective head of the department first and then by the IQAC team and finally the document is certified by the Principal. Placement and promotion of teaching staff are done through screening and/or selection processes by following the UGC regulations which have been modified and implemented by the Department of Collegiate Education, Govt. of Kerala. College IQAC plays the crucial role in mediating placement and promotion processes of the teaching staff.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

An institutional level internal audit for annual stock verification is conducted both department and college level, in which all the assets in stock registers are physically verified. Any discrepancies noted would be reported for further action. The irreparably damaged and out of use items are listed for writing off. Internal financial audit is done by college administration to ensure whether all financial transactions are in order as per the existing government rules. Annual external audit by Department of Collegiate Education is done. They thoroughly cross check and verify all financial transactions as well as documents. Audit by Accountant General (Kerala) is also done to verify the accounts. The stores and purchase department of the Government of Kerala also conducts audits once in every five years. Accounts of PTA, Continuing Education Sub Centre,

UGC and DST-FIST are audited by other approved chartered accountants. On completion of the internal and external audits, issues, if any, would be raised by the audit team as queries and objections. Those would be addressed and clarified by the concerned department/staff. Refunds are made to the Government treasury, if required. In addition, IQAC conducts annual internal and external Academic and Administrative, Green, Environment and Energy audits.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

90000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Govt. institution, our college has been supported by the annual plan fund allocations for collegiate education in the state of Kerala. Purchase of books, laboratory chemicals and equipment, furniture, ICT resources, maintenance works etc. are met by utilizing these funds. Along with this, the college has been granted funding from national agencies like UGC, RUSA and DST (FIST) over the past several years. All these fund mobilizations are done through carefully drafted proposals prepared after several rounds of planning and discussion by various committees. Once the funds are sanctioned, the

implementation has been monitored by the college planning board and college council. Funds are also being collected through bodies like Parent teacher Association (PTA), Alumni Association, College development Council (CDC). Many of the routine expenses in meeting student support and amenities are met by the utilization of PTA funds. The Continuing Education Sub Centre in the campus provides financial support to some of the college activities in return for the facilities they have been provided by the campus. We have been generating internal revenue by renting out our auditoriums and offering the instrumentation facilities to the academic community outside.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The success of any educational institution is marked by the impact that it creates on the society to which it belongs. To ensure social commitment the IQAC unit of the college, in association with a group of teachers under the auspices of Unnat Bharat Abhiyan identified the villages Thiruvananthapuram rural, Kudappanakunnu, Aruvikkara, Aryanad and Pangode for the process of adoption and is actively involved in the development process of these areas.

It has come to the notice of IQAC that a lot of differently-abled students study in our college. It was observed that the old buildings of the college, mostly built during the Victorian era, lacked proper facilities for such students. Ramps and such other facilities were constructed in all the old buildings of the college. All the new buildings constructed in the campus, after 2014, have been equipped with ramps. Multi-storey buildings including the New Library building have lift facility. User-friendly wheelchairs also have been provided with the support of PRAPTHA (and PTA). PRAPTHA, an association of physically challenged teachers and students is the pride of the institution. PRAPTHA has witnessed familial ties between its members and has generated an ambience of love, care, well being and empowerment.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC made a special initiative to improve research facilities and to facilitate enrolment of external supervising teachers. Commerce and Home Science departments have been upgraded to Research centres. Twelve crore rupees was sanctioned by the government to set up an instrumentation laboratory. The instruments have been extensively used for socially useful ventures and recently have even been used for COVID detection. An amount of Rs.4 crore has been used for instrumentation. The whole college is equipped with optical fibre internet and Wi – Fi facilities with internet connectivity for all the staff members, computer labs and smart class rooms.

As a result of IQAC's initiatives, a new library building was set up with state-of-the-art facilities. The new library is functioning in a newly constructed four-storey building. All the floors have a Centralized Networking and UPS facility. Internet access is also provided to all floors in addition to a cyber centre on the third floor. Women's College Library is one of the members of the Thiruvananthapuram cluster of Arts and Science Colleges Libraries, which enables the search facility of books through an online catalogue among the participating colleges. Government College for Women's library also regularly conducts Library Extension Activities.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	<u>NIL</u>
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Government College for women strives to achieve gender equity by enabling every girl student enrolled in the college to realize their full potential. The Institution promotes the gender equity & sensitization mainly through the activities of women cell. The Women cell organizes gender awareness programmes, career grooming services, and vocational training facilities that seek to address women's needs and concerns, and also equip them with skills and attributes to handle the resources and opportunities available to them.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Govt. College for Women follows a three prong strategy for waste management - reduction of waste generation, improving facilities for in and off campus processing of waste, promoting a clean campus through behavioural change programmes. Reduction of waste generation is mainly achieved through adoption of green protocol. Plastic wastes in the campus are collected by Trivandrum Corporation on a monthly basis. The biodegradable waste generated in all blocks including that of the canteen is being packed and transported to the waste processing centre of Trivandrum Corporation on a daily basis. 14 incinerators are installed various spots in the college for the disposal of sanitary pads. The college conducts various programmes to induce clean habits among students and staff. The NSS unit of the College devotedly conducts "Clean Campus Green Campus" initiative. Routine cleaning initiatives called SRAMADAAN, training in paper basket making, awareness programmes to stop littering etc are organised by the NSS unit. We are taking keen care to plan our experiments to minimize the wastage of chemicals. Even then, we have some chemical wastes generated during common teaching and research. Chemical wastes are generally not treated in the college campus, but the majority are reused or recycled.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college takes pride in providing an inclusive academic environment for our students and faculty. A diverse range of activities were executed by different departments and clubs to foster and nurture the spirit of inclusiveness. The Tamil speaking students and teachers of our college ensure that we partake of festivals like Pongal in our campus. We ensure that our students take part in competitions organized by different linguistic groups. The Ezhuthani Tree situated in the campus is a visual metaphor for the sense of community that the students have built among themselves. Our students regularly organize street plays highlighting the socio-economic issues that young adults have to deal with. "Kootu", the scribe bank functioning within the college, has been truly an eye-opener for our students. The scribes, have come a long way in empathizing with their visually-impaired college mates. Queerythm, a registered community-based organization for the LGBTIQ, in associated with the Psychology department conducted a series of talks and interactions among students, aimed at instilling a sense of acknowledgement and acceptance of the LGBTIQ community. We also support organisations like Amrithavarshini, an NGO for people with brittle bone disease, in conducting exhibitions and sales in our auditorium.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	[View File]()

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Samvidhan Divas celebrated on the 26th of November every year, a red-letter day in the academic calendar of our college, is organized with a number of events, pledges and talks on the importance of upholding constitutional values. Our students, teachers and non-teaching staff are sensitized to their rights, duties and responsibilities as upright citizens of not just our country, but also of the world. The Human Rights Club and the Debate club coordinate the various activities associated with

the protection of constitutional obligations in the college. Talks on constitutional rights by eminent lawyers are organised by the Human Rights Club. The students were alerted to the distinction between rights and duties in their understanding of the constitution, about the values embedded in the constitution and also about the fact that the constitution was not just about Rights; it was also about our responsibilities as citizens. Our students have visited the Kerala Legislative Assembly, on multiple occasions, to critically understand the functioning of the legislature first-hand. The students actively participated and won prizes in the Mock parliament conducted by the Kerala Legislative Assembly. Our teachers have also assisted as court session translators in the camp sitting of National Human Rights Commission.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College observes all National upholding patriotic values and with due reverence. The different events observed by different clubs/departments in the college are Independence Day, Republic Day Martyr's Day, Gandhi Jayanti, Onam, Christmas, Deepawali, Holi , New Year, International Women's Day, Teacher's day, Reading Week, World Environment Day, International Yoga Day, World Cancer Day, International Volunteer Day for Economic and Social Development College, World Toilet day, World Population Day, World Human Rights Day, International Women's Day, Breast Feeding Week, International Forest Day, World Water Day World Wetland Day, National Pollution Day, Wild Life Week, World Aids Day in 2016 World Cancer Day, World Diabetic Day, World Heart Day, World Environment Day, World Ozone Day, The National Science Day, International Day of Women and Girls, Death Anniversary of Dr. A P J Abdul Kalam, the Missile Man of India, National Statistics Day, International Literacy day, International Day of Older Persons, World Food day, World Diabetes Day, World Heart Day, World Aids day, National Nutrition Week, Malala Day, World Philosophy Day, Mental Health Day and Suicide Prevention Day, World Music Day, Navarathri festival, Kerala Piravi, World Drama Day, Birthdays of renowned international literary figures, Viswa Hindi Diwas, Premchand Jayanti, Sanskrit Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The details of the best paractices of our institution can be seen by using the following link.

https://gcwtvm.ac.in/best-practices/

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College was started with the objective of educating, uplifting and mainstreaming women from all sections of the society. The College continues to pursue this goal after 125 years and keeps its distinctiveness. The College caters to higher education requirements for thousands of women every year majority of whom hail from socially and economically disadvantaged households. Even while ensuring access to education with affirmative action in the form of reservation and protection, quality of education is not compromised as the college has the second highest marks to obtain a seat for UG & PG courses. The College seriously believes that education to be complete requires development of

perspectives by the students and political education is an important dimension. The College conducts one of the largest campus-level democratic exercises, electoral processes in a peaceful manner and the elected representatives from the students participate all levels of decision making in the College. Given the focus of life-long learning, the Continuing Education Sub Centre of the college imparts training to hundreds of women in vocational skills. The college has been the Alma matter of many great personalities and celebrities like K S Chithra, the renowned play back singer.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year
Nil